

Mail / Fax To: Planned Administrators, Inc.
PO Box 6702, Columbia, SC 29260

Telephone (866) 798-0803
Fax (803) 264-0772

Underwritten by
BCS Insurance Company
Oakbrook Terrace, IL

Fill out this form ONLY if you are making changes in your coverage or terminating coverage.

EMPLOYEE INFORMATION (must be filled out)

Address / Name Change

Social Security Number 470-89-8181 Date of Birth 11/04/1963 Sex M F

Name Theodore Roemhildt Home Phone 320-309-3568

Street Address 207 Bth Street North City Sauk Rapids State MN Zip 56379

Employer CMG - ESSG Hire Date 10/15/2014

Add/Change Dependent Information

Dependent Name	Social Security Number	Date of Birth	Relationship	Gender

REASON FOR THE CHANGE

Address Change Name Change Add Dependent(s) Coverage Change Beneficiary Change Terminate Coverage

Reason for Termination (only select one)

T1- Termination of Employment T4- Deceased T7- Non FMLA Leave of Absence TU- Unknown
 T2- Termination due to Retirement T5- Loss of Dependent Status T8- Divorce/Legal Separation TV- Voluntary Termination
 T3- Termination due to Employee's Medicare Entitlement T6- Reduction of Hours T9- USERRA/Military TS- Termination with Severance

PLAN CHANGES - Select the change you wish to make for each benefit.

Medical/Rx¹ Weekly Rates

\$20.91 Employee Only \$56.67 Employee + Family No Change
 \$42.44 Employee + 1 Terminate all coverage

- You **MUST** enroll in the Medical Insurance Plan before adding any additional benefits, except Dental.
- Your coverage level for Term Life will be identical to your medical plan selection.

Dental	Weekly Rates	Short-Term Disability ²	Weekly Rates
<input type="checkbox"/> \$5.99 Employee Only		<input type="checkbox"/> ENROLL	
<input type="checkbox"/> \$11.98 Employee + 1		<input type="checkbox"/> CANCEL \$4.20 Employee Only	
<input type="checkbox"/> \$19.77 Employee + Family		<input type="checkbox"/> NO CHANGE	
<input type="checkbox"/> CANCEL		Term Life Weekly Rates	
<input type="checkbox"/> NO CHANGE		<input type="checkbox"/> ENROLL \$0.60 Employee Only	
		<input type="checkbox"/> CANCEL \$0.90 Employee + 1	
		<input type="checkbox"/> NO CHANGE \$1.80 Employee + Family	

¹ This coverage is not available to residents of NH, HI, or PR. ² STD is not available to persons who work in CA, HI, NJ, NY, or RI.

Add/Change Life/Accidental Death & Dismemberment

Primary _____ Secondary _____
 Relationship _____ Relationship _____

I hereby authorize my employer to deduct the required premium contributions from my payroll earnings. If cancelling coverage, I understand that I have been offered an opportunity to become covered under the Essential StaffCARE plan, and I have chosen NOT to take advantage of this offer. I understand that deductions may continue under my old elections until this form is received and processed by PAI. Deductions will not be refunded.

Signature _____ Date _____