

# Rodolfo Maldonado

Looking to apply my skills and knowledge to a company that will utilize them and expand my growth to fit a productive purpose within the company

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## EXPERIENCE

### Twelve Seven Deziign - Owner/ Operator

01/01/2023- Present

Designing custom embroidery for companies and the general public on an as needed basis, by setting up the embroidery machine for daily operation by oiling and replacing thread and worn needle heads. Preparing orders for shipping, and processing order payments. Marketing company products on social media, and other outlets to boost sales and revenue

### CPS Distributors - Warehouse Driver/ Counter Sales

June 2022 - November 2022

Receiving inventory shipments from various companies and stocking inventory while making sure stock is rotated with older stock going out to the sales floor for purchase. Receiving sales orders by phone, email, or in person for shipment or in store pickup, and also delivering product by company vehicle. Loading, unloading, and stocking by forklift and pallet jack.

### Advantage Security Inc - Security/ Customer Service

July 2007 - March 2022

Providing a visible and engaging presence, with an emphasis on being vigilant for the companies we are contracted to, while providing management, associates, and visitors the best customer service experience possible. Providing services such as patrol by vehicle, or on foot, access control to controlled access points, while also monitoring the property by closed circuit television, and administrative duties such as badge access activation, and deletion. Record keeping of parking permits, and report writing.

## EDUCATION

### Colorado's Finest High School

Curriculum Completed June 1999 - Diploma

### West High School

August 1992 - January 1999

Attending classes off and on while raising a child as a teen father juggling

## SKILLS

Communication, Leadership, Quality Customer service, Social media savvy, Computer literate, Bilingual, Management, Cash handling, Shipping and receiving, record keeping, Data entry, Driving, warehouse equipment, Graphic design, Embroidery machine operation, and repair

## LANGUAGES

English - Read, Write, and Speak

Spanish - Read, Write, and Speak

education and work, finally completing the curriculum at Colorado's  
Finest H.S in June of 1999 and receiving my Diploma.

**References upon request**