

Job Description North Plant Sanitation

SUMMARY

Responsible for the complete clean up of production and non-production areas using air / water hoses, as well as other cleaning utensils, janitorial supplies, chemicals, and chemical application equipment. Personnel will remove debris from the area and then clean, sanitize and set equipment up prior to the operations start up for the next morning. If absent, another trained employee or trained backup will be scheduled to cover responsibilities for this position.

PRIMARY RESPONSIBILITIES

1. Clean all restrooms, break rooms, production areas, warehouses, and offices
2. Adhere to all cleaning frequencies set by the Hormel Master Sanitation Schedule (ST0007FO)
3. Fill out all necessary paperwork. Including Hormel Master Sanitation Schedule (ST0007FO)
4. Know and understand cleaning procedures and correct concentration and application of all cleaning and sanitizing chemicals (if goggles are needed employee is responsible to pay \$14.00 if lost)
5. Must complete safety training associated with the chemicals used in this position. Must follow all PPE requirements necessary for job tasks. Must understand how to use SDS information when needed
6. Understand the operational controls of equipment scheduled to be cleaned and equipment used in the sanitation process
7. Assist in keeping parking lot and grounds clean
8. Must comply with regulatory as well as company food safety, employee hygiene, quality and employee safety rules and policies
9. Must retain knowledge of all cleaning procedures necessary to the position
10. Knowledge and understanding of how to test chemical concentrations and use basic multiplication/addition/subtraction/division to figure out the correct concentrations and to achieve the desired mix ratio when mixing chemicals
11. Goals, standards, and deadlines associated with cleanliness, cleaning times, production start times, etc. will be set with expectations of completing them
12. Maintain legible and accurate records for daily sanitation activities and chemical concentrations.
13. Perform miscellaneous duties as assigned

PHYSICAL ENVIRONMENT/WORKING CONDITIONS

This position is in a manufacturing environment and will involve standing for extended periods of time. You will also be working in temperatures less than 50 degrees Fahrenheit when inside, and winter conditions or summer heat when doing outside responsibilities. Some repetitive arm and hand movement and lifting of up to 50 lbs. Employee must possess physical stamina with a range of motion and dexterity, able to push and pull, as well as bend and stoop. This position requires the employees to work with hazardous chemicals. Employee will be working with wet and dry soils. This is a fast-paced collaborative environment. May be required to work an occasional Saturday and/or Sunday as needed.

1/8/2024

JOB REQUIREMENTS

English literacy, written and oral communication skills, math aptitude, organization, and time management.

EQUIPMENT/MACHINERY USED

Air-assisted foam/sanitize equipment, utility knives, cardboard baler, trash compactor, chemical spray bottles, hand tools, cleaning utensils, waste trollies, pallet jacks and other equipment as assigned.

TRAINING REQUIREMENTS

Comprehensive Orientation/SQF Orientation, Sanitation Training Checklist ST0034FO, Employee Right to Know/GHS/Bloodborne Pathogens/AWAIR, Hazard Communication, Food Defense, SQF, Hearing Conservation, Fire Safety, Forklift Awareness, Foreign Material Control, GMP, Waste Management & Disposal, SSOP's, other trainings as assigned.

SIGNATURES

Signatures below constitute employee's understanding of the responsibilities and requirements of the position and Supervisor's verification that the employee is competent to complete the required tasks.

Roder Lasso

Employee Printed Name

[Signature]

Employee Signature

01/09/2024

Date

[Signature]

Supervisor Signature