

**DIANA ROBINSON**  
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GREER, SC 29651  
864-320-3733  
864-235-3191

**OBJECTIVE:**

To obtain employment that will utilize and challenge my proven skills. I am a team player and willing to learn any area of the job. I am very dependable and have a positive attitude.

**EXPERIENCE:**

**VOCATIONAL REHABILITATION, GREENVILLE, SC**

Packaged first aid kits for the military.

- Inventoried products
- Counted material to be packaged
- Organized medical supplies
- Shipped orders
- Data Entry
- Material Handler
- Packaging
- Sorting

**BENORE LOGISTICS, DUNCAN, SC**

Transported material arriving from other manufacturing companies and BMW to appropriate areas.

- Packaging
- Material Handler
- Sorting
- Customer Service

**FIREHOUSE CASUAL LIVING, GREENVILLE, SC**

Sourced, selected and purchased material for commercial properties and residential property. Set up the logistic part of the process. Responsible for following up and making sure the material was to the customer's satisfaction. I was responsible for various other duties.

- Deliveries
- Packaging
- Data Entry
- Computer Skills
- Ordering
- Purchasing
- AP/AR
- Material Handler
- Sorting

**CERTIFICATES:**

I obtained my work keys at Vocational Rehabilitation and achieved a silver certificate.