

Robert Musser

Loveland, CO 80537

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(970) 617-9925

#readytowork

Authorized to work in the US for any employer

Work Experience

General Manager

Halloween City - Loveland, CO

July 2019 to Present

Human resource

Book keeping

Data entry

Shipping and receiving

Cash handling

Customer service

Sales

Real estate assistant

1st Choice / Metro Brokers - Parker, CO

January 2010 to Present

Reception

Data entry

Book keeping

Billing

Customer service

Assistant manager

Spirit Halloween Super Store - Parker, CO

August 2010 to November 2018

Sales

Human resource

Customer service

Book keeping

Cash handling

Education

High school diploma

Elizabeth High School

Associate in Biology

Front Range Community College - Fort Collins, CO

Skills

- Tech Support
- Help Desk
- Desktop Support
- Service Desk
- Helpdesk Support
- Management
- training
- Inventory
- Scheduling

Assessments

Basic Computer Skills: PC — Highly Proficient

July 2019

Performing basic computer operations, navigating a Windows OS, and troubleshooting common computer problems.

Full results: https://share.indeedassessments.com/share_assignment/aimy00ymcssafwac

Customer Focus & Orientation — Expert

July 2019

Responding to customer situations with sensitivity.

Full results: https://share.indeedassessments.com/share_assignment/dkaj-zuzve-g4zcy

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