

ROBERT GUARA

EXPERIENCE IN AREAS SUCH AS

WAREHOUSING

SHIPPING & RECEIVING

INVENTORY MANAGEMENT

MANUFACTURING

DELIVERY

FOOD PROCESSING

FOOD SERVICE INDUSTRY

PROBLEM SOLVING

Education - high school diploma on the job training

KIK DENVER - 11-2024 - 3-2025

Setup and running of box erector machines, reprocessing of products due to defect or storage issues

Out&back outdoor 10-2024- 2-2025

Warehouse/ pick and pack

Shipping and receiving

Using iPad scan technology, RF scanners

Picking any and all items from ski's to outdoor apparel, cycling products camping equipment, and many other items using warehouse systems to package and ship products using multiple platforms , USPS, UPS, FedEx, tracking with the use of shippo, and ship station, receiving products from third party distribution sales or products from the public and processed using inventory spreadsheets and using upc's to scan items into inventory and use current locations or create new locations.

Uber Eats 6-2022 - 11-2024

Delivery Driver

- Delivering food throughout the Denver Metro Area

ELITE LOGISTICS/ DELIVERY DRIVER & WAREHOUSE 7-2017 - 6-2022

**ACHIEVEMENTS/ ASSISTING IN CREATING A STREAMLINED
PROCESS FOR THE DELIVERY AND SHIPMENT OF AUTO PARTS AND
TRANSMISSIONS. ESTABLISHING GREAT CUSTOMER SERVICE AND REPOUR
WITH ALL CLIENTS.**

Deliver transmissions & transmission parts to repair shops around the Denver metro area.

completing a manifest for each stop, as well as obtaining a signature for parts received. Picking up any returns, defective parts, and core returns making sure customers have core receipts and RGA copies for their returns or defective parts.

Upon returning to the warehouse parts and placed in returns area or core returns area. Warehouse duties include processing all core returns to give customers core credits if applicable.

Sort and organize core parts by part number into proper holding bins or location until ready to ship back to the vendor.

Identifying torque converters and placing them on the proper core pallets for shipping to vendors to ensure company credits are applied after shipment is received by the vendor.

Tracking of quantity and parts to be shipped, are logged on count and part number sheets to be crossed checked in inventory received core returns.

Manifests and shipping labels are created and proper shipping methods are met using the most cost effective shipping options. items ready for shipping are shrink wrapped then tagged with manifests and shipping labels.

Picking and packing items for daily runs for UPS, Fed-ex, USPS, and end of day runs to Kangaroo Express for items being shipped to other customers along the front range and customers around the country.

Creating shipping orders and manifests for shipping with Kangaroo Express by weight and piece count truck placement for delivery to Colorado, New Mexico, and Utah.

Participating in inventory counts once a year, as well as daily cycle counts.

ENVIRONMENTAL MEDIA GROUP/ POO FREE PARKS. 3-2014 / 7-2017

ACHIEVEMENTS: DEVELOPED A PROCESS FOR SERVICE AND MAINTENANCE
BAG DISPENSERS AND ADVERTISING IN PARKS AND HIGH TRAFFIC AREAS
(DENVER METRO ,OTHER STATE PARK SYSTEMS
CREATING PROCEDURES FOR DEVELOPMENT OF OVERSEAS
MANUFACTURING OF DOG WASTE BAGS ,BY OVERCOMING LANGUAGE
BARRIERS THROUGH COLLABORATION EXCHANGE OF IDEAS IN PRODUCT
DEVELOPMENT, QUALITY & FRIENDLY TO THE ENVIRONMENT

MAINTENANCE MANAGER

Responsible for service and maintenance of bag dispensers in parks in the Denver Metro area.
Working with parks and rec maintenance managers and senior staff, to ensure all areas of business
are completed. Installing of or removing stations and relocates are finished as needed.
Checking all advertising signage are updated and fill coupon dispensers.
Repair or replace broken or damaged dispensers, coupon dispensers and signage.
Ordering and receiving containers from China, counting incoming shipment, inspecting products
for defects in products.
Checking the way the container was packed and shipped.
Checking that the products meet company standards.
Counting of inventory for daily usage in the park systems, as well as inventory going out to clients,
weekly inventory hard counts.
Handling of all amazon sales, as well as sales from the company website.
Shipping of all products from sales using a shipping platform or acquiring OTR shipping to other
park systems and client's in other states.
Creating invoices for new and existing customers.
Generating usage reports for parks systems.
Generating reports for signage and coupons views for advertising clients.
Updating reports system to reflect new advertising, new installs or removals.
Updating cost of each sign on every dispenser in every park as per each client's contract.
Tracking of maintenance cost and receipts and uploading them into Amex system.
Keeping storage areas organized and clean making sure all safety standards are being met.

5-2010 / 11-2014 MURRAY'S FOOD PROCESSING / QUALITY
CONTROL INSPECTOR
ACHIEVEMENTS/ USING STANDARD GMPS TO IMPROVE
MANUFACTURING PROCESSES , ALONG WITH TRAINING OF
EMPLOYEES TO REACH ABOVE U.S.D.A STANDARDS.

Duties included but not limited to;

product safety and quality checks as required by the U.S.D.A. standards and regulations,
team leader of line production staff,
work closely with maintenance personal and U.S.D.A inspectors,
problem solving
, all required U.S.D.A. paperwork , TESTING, AND PROCESS CORRECTIONS , AND HACCP (HAZARD ANALYSIS CRITICAL CONTROL POINTS. TRAINING.

APPLEBEE'S ,CHILI'S AND SCRATCH KITCHEN
ACHIEVEMENTS/ ACQUIRED KNOWLEDGE OF GENERAL KITCHEN PROCEDURES.
FROM DISHWASHING,
TO FOOD PREP & MASTERY OF ALL WORKSTATIONS
INCLUDING KNIFE SKILLS,
STOCKING,
TEMP CHECKS AND FOOD SAFETY.
FOH OPERATIONS,
TAKING ORDERS,
RUNNING FOOD,
WORKING THE REGISTER.

AS WELL AS OVERSEEING CUSTOMER QUESTIONS AND CONCERNS,
MEETING SOME DIETARY NEEDS WHEN POSSIBLE.

AP WYOTT/ MANUFACTURING

ASSEMBLY
PRESS SHOP OPERATOR
POLISHING AND GRINDING
BRAZING
PACKING
CNC OPERATOR (NOT PROGRAMER)
SOME WELDING SPOT, MIG AND TIG

BUILDING FIELD RANGES FOR THE U.S. MILITARY
PRODUCTS FOR CRAFT, KFC , & WENDY'S
FLAT TOP GRILLS , BUN ROLLERS, ETC .

THIS IS NOT A COMPLETE LIST OF MY SKILLS, QUALIFICATIONS
DUTIES OR JOB TASKS FOR MORE DETAILS PLEASE FEEL FREE TO
ASK QUESTIONS. EMAIL: MONEYG6669@GMAIL.COM OR YOUR

CAN REACH ME AT 720-736-5910

THANK YOU FOR YOUR TIME SINCERELY

ROBERT GUARA.