

Robert Joe Gonzales

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Fort Collins CO
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Qualifications

- Certified in life saving tactics as CPR and life guard skills
- Communication skills
- Secretary task skilled
- Proficiency to answer emails and phone calls

Education

Bachelor of Arts in HDFS
Colorado State University, Fort Collins

Exp. May 2024

Experience

Elitch Gardens, Denver - Lifeguard

May 2021 - August 2021

- Gained CPR and Heimlich certifications to do job functions appropriately
- Consistently followed safety protocols and performed water rescues and back boarding when needed
- trained on park slides and was certified as a lifeguard through Ellis and Associates
- Trained to properly communicate with guest at park and how to accommodate them even when there is an emergency.

All In One Gonzales Mechanics - Secretary

May 2021- August 2021

- Developed strong communication and active listening skills by answering phone calls and answering various customer questions
- Coordinated and scheduled meetings and appointments via phone and email with staff and customers
- File paper work for company so managers would have file and account how much money was coming in
- Worked on site with mechanics to help with tools and clean up and fixing of the vehicles

Food Prep, Taco Bell Colorado Springs, CO

August 2016 – December

- Sanitation of fryers and floors and items used for food prep
- Customer representative at drive thru taking orders for customers
- Food prep and making of food and served to customers
- Stoking of the food and products brought in from shipments

Awards

HOSA award – high school award for doing a presentation on Chiropractic and being able to explain every medical term.