

# Robert Elmore

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Management level professional looking to make a career change within an organization with opportunities for growth and development.

## Work Experience

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### **Receiver**

Follett School Solutions - McHenry, IL

September 2018 to Present

In a warehouse setting, I receive; unload/unpack books, sortation, re-organize and Present pack totes for storage or redistribution. Very fast-paced working environment with focus on productivity and accuracy.

### **Line Cook, Woods Creek Tavern**

July 2018 to September 2018

07/2018 • I open the kitchen. Prep for the day and night. Keep everything clean throughout - the day. While cooking to customer satisfaction. Clean up at the end of the night

09/2018 and close the kitchen. I also expedite to tell the team who needs to what, how, and when.

### **Line Cook**

Low Down Oven and Bar

May 2016 to December 2017

05/2016 • Open the kitchen, prep for the entire day to come depending on the day; run a - team during the afternoon and night. Instructing and teaching/training new

12/2017 people on sense of urgency time management. Also, go out and ensure customer satisfaction with the meals. Sanitize and clean for closing. Set the closers up for an easy close and or close the kitchen myself.

### **Expeditor**

Red's Ice House

February 2014 to September 2015

02/ 2014 I would set up the expedite line at open. Made sure everything was appropriately- stocked and ready for the day. Helped cooks bartenders managers set up whatever

09/2015 event we would have going on. I did presentation plating. Ran food drinks etc. if

needed to help others as well as maintain the line. I would call out what the team

would need for each order and direct them as such. Keep a clean environment and close the line after a last night cleaning.

### **Event Cook**

Park 25 Bistro - Mount Pleasant, SC

February 2013 to May 2013

02/2013 • Event cooking. A team and I would have a calendar of what to shop for via- product ordering. In addition, we would all prep for the certain and next day to 05/2013 come. I would be the face of operating by actually going down to the event and

cooking right in front of them. Such as when the women's final four were in town.

I would cook all their meals. Maintain a clean working environment. Cook to

satisfaction of the customer in front of me. In addition, clean up the event and

start prepping for the next one.

### **Customer Service Representative**

December 2012 to February 2013

I would enter all data that was given by the caller and my instructions on the systematic trouble shooting. Diagnose the problem.

Help them correct the problem in a systematic manner. Also reached out to our online hub where other people were having troubles helping people and I would take over to help them. Also would post on the hub certain ways that were easier for people than the given way.

## Education

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### **High School Diploma**

Creek Wood High School - Charlotte, TN  
2003 to 2007

## Skills

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Cooking (7 years), Collections (Less than 1 year), Product Management (4 years), Purchasing (3 years), Inventory Management (10+ years), Management (4 years), Microsoft Office (10+ years), Call Center (2 years), Customer Service (10+ years), Team Building (7 years)

## Certifications/Licenses

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### **Customer Service Skills assessment - Proficient**

December 2018

Indeed Assessments™ evaluation completed with Proficient rating.

View my results:

[https://share.indeedassessments.com/share\\_assignment/cuyt8abmfvu16ia](https://share.indeedassessments.com/share_assignment/cuyt8abmfvu16ia)

Indeed Assessments provides skills tests that are not indicative of a license or certification, or continued development in any professional field.

### **ServSafe**

## **Food Handler**

### Additional Information

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#### SKILLS & ABILITIES

I have knife and cooking skills. Bartending, serving, CPR, product management. Product ordering. Inventory collection. People person. Easy to talk to. Fast learning of products.