

Riley Peeler

Westland, MI 48186

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Authorized to work in the US for any employer

Work Experience

Shipping and Receiving/Parts Clerk

Livernois Motorsports & Engineering - Dearborn Heights, MI

November 2021 to Present

- Receive incoming parts.
- Update cost and price of parts
- Pull parts for internal jobs
- Cycle counting inventory
- Process online orders
- Packaging parts for shipping
- Creating shipping labels
- Assembling parts kits

Education

High school diploma

John Glenn High School - Westland, MI

September 2016 to June 2021

Skills

- Customer service
- Driving
- Order picking (2 years)
- Shipping & receiving (2 years)
- Stocking (2 years)
- Order fulfillment (2 years)
- Packaging (2 years)
- UPS WorldShip (2 years)
- FedEx Ship Manager (1 year)
- QuickBooks (2 years)

Certifications and Licenses

Driver's License

September 2023 to October 2027

Assessments

Attention to detail — Proficient

March 2023

Identifying differences in materials, following instructions, and detecting details among distracting information

Full results: [Proficient](#)

Warehouse safety — Proficient

March 2023

Using safe practices in a warehouse setting

Full results: [Proficient](#)

Work style: Reliability — Proficient

April 2023

Tendency to be reliable, dependable, and act with integrity at work

Full results: [Proficient](#)

Retail customer service — Proficient

November 2023

Responding to customer situations in a retail setting

Full results: [Proficient](#)

Indeed Assessments provides skills tests that are not indicative of a license or certification, or continued development in any professional field.