

JOSEPH RICHEY

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Summary

Versatile material handler and logistics professional with experience managing incoming products by performing thorough inspections and organizing all shipments ensuring quality adherence and ease in accessibility. Consistently meet important deadlines and encourage best practices in team communications and strategic planning. Process supply and maintenance orders to ensure accurate inventory according to current usage trends.

Highlights/Skills

- Experienced with AS400 system
- Inventory control
- Time management
- Strong customer relations
- Document control
- Materials handling
- Logistics operations
- Shipping and receiving

Experience

Warehouse/Material Handler

November 2013 to Current

Winwholesale Plumbing Supply through Staffmark Staffing Agency - Miamisburg, Ohio

- Select, scan and stage products for specific routes.
- Work at a rapid pace to meet tight deadlines.
- Operate picker, reach truck and electric pallet jack safely.
- Replenish inventory on a daily basis.

Unemployed

November 2012 to November 2013

Unemployment - Dayton, OH

- Received unemployment due to Crate & Barrel relocating warehouse.

Furniture Repair/Inventory Control

May 2007 to November 2012

Crate & Barrel - Dayton, Ohio

- Facilitated optimal inventory control by processing shipping and receiving and conducting weekly cycle counts and year end inventory.
- Repaired furniture to first quality standards in a timely manner ensuring customer satisfaction.
- Received and closed customer returns and determined next course of action.
- Selected and staged merchandise for delivery.
- Maintained a clean and organized work area to keep it running at peak efficiency.
- Ensured optimal productivity and quality assurance initiatives by training warehouse personnel on proper staging, inspection and assembly procedures.
- Enabled warehouse personnel to efficiently do their work by maintaining an adequate inventory of supplies.
- Readily supported and promoted a team-oriented environment to enhance productivity and build morale.

Customer Service/Material Handler

September 1979 to August 2005

KK Motorcycle Supply - Dayton, Ohio

- Posted inventory to system, received customer calls and orders.
- Processed customers orders, as well as backing up the computer system every night.
- Released and shipped customer orders via UPS trailer.
- Unloaded inbound freight.
- Operated forklift and manual pallet jack.