Richard Willkom

BINDERY OPERATOR - IMAGINE PRINT SOLUTIONS

Shakopee, MN 55379

richardwillkom3_4ia@indeedemail.com - 763-402-1723

Willing to relocate: Anywhere
Authorized to work in the US for any employer

WORK EXPERIENCE

BINDERY OPERATOR
IMAGINE PRINT SOLUTIONS - 2015-01 - Present

• Examine completed work to detect defects and verify conformance to work orders, and adjust machinery as needed to correct production problems
• Adjust guide assemblies, forming bars, and folding mechanisms according to specifications, using hand tools
• Place rolls of paper or cardboard on machine feed tracks, and use cutting knives to cut to specifications
• Remove finished cores, and stack or place them on pallets for transfer to other work areas

MACHINE OPERATOR
SHUTTERFLY - 2014-10 - 2015-01

• Observe machine operations to ensure quality and conformity of filled and packaged products to standards
• Attach identification labels to finished packaged items
• Stock and sort product for packaging or filling machine operation, and replenish packaging supplies, such as wrapping paper, plastic sheet, cardboard, labels, and photo paper
• Record finished and rejected items
• Adjust machine components and machine tension and pressure according to size
• Clean packaging containers, line and pad crates
• Clean oil, and make minor adjustments or repairs to machinery and equipment

MATERIAL HANDLER
 - 2013-05 - 2014-10

• Prepare documents, such as work orders & shipping orders
• Record shipment data such as weight, charges, any damage done during transport
• Deliver materials to departments using a conveyer, and sorting bins
• Pack, seal, label, and prepare materials for shipping, and then load them onto the semi in a time reasonable manner
• Use of a wristlet barcode and label scanner to keep track of what package goes on what truck

EDUCATION

HARDING HIGH SCHOOL
2006-06

ADDITIONAL INFORMATION

SKILLS
• Math skills (decimals, finding what to set the settings on the machine to cut the right sizes)

- Great attendance

- Enjoy hands on fast paced work
- Knowledge about multiple machines and how to use/fix if needed
- Team player