

# RICHARD P. INGLIS

---

Address: 442 Middle Street, Braintree, MA, 02184

Telephone: (H) 781-848-1712

(C) 508-208-7507

Email: [Rpinglis38@gmail.com](mailto:Rpinglis38@gmail.com)

---

## **EXECUTIVE SUMMARY:**

Experienced manager with proven ability to attain results in competitive environments, with excellent leadership abilities and superior management skills.

## **PROFESSIONAL EXPERIENCE**

### **Senior Buyer / Planner, General Electric, Avon, MA**

**August**

**2005 - July 2016**

- Manage 17 machining sub-contractors that produced over 1,000 build components.
- Oversight of \$5 million in out sourced cost.
- Implemented comprehensive management programs through transition and implementation phases.
- Provide leadership and strategic direction to foster new solutions opportunities to enhance capabilities.
- Analyzed and eliminate capacity contrast with production of components with in-house labor.
- Develop new business solutions for sustained growth and service delivery.
- Provide innovative solutions for outsourcing services that serve as "best in class practices".
- Use Oracle based operating systems to drive decisions for the operation.
- Consistently ensure sub-contractor pricing is marketable for services rendered.
- Ensure Quality Assurance for work that is outsourced: plating, heat treating, painting, x-ray, hardness testing, liquid penetrate, and positive material identification.

### **Senior Planner, Adelphia Communications, Plymouth, MA**

**2004-2005**

**2004- 2005**

- Responsible for maintaining inventory levels to support Northeast construction operations.
- Lead the reduction of 69 stocking warehouses to 11 stocking warehouses with 1 support distribution center.
- Implemented a material inventory program the increased stock item turns.
- Provided \$4 million dollars in savings by reducing material inventory levels.
- Set forecast expectations with key supply vendors to reduce lead times on demand requirements.

### **Senior Planner, The First Years, Avon, MA**

**2001- 2004**

- Ensure high service levels of 98% or higher to global buyers
- Manager purchase order process with suppliers within the US, China, and Taiwan based on material requirement planning.
- Oversaw inventory levels of 650 different products that span a total of 5 warehouses.
- Drove savings opportunities through container utilization when receiving goods from overseas.
- Worked closely with product development to ensure product line made required changes on production lines.

- Forecasted capacity requirements with supplier based on company projections.

### **Senior Buyer / Planner, Boston Gear, Quincy, MA**

**1974 - 2001**

- Negotiate agreements and consignment contracts with raw material service providers.
- Provided international procurement of products from foreign suppliers.
- Ensure Quality Assurance of goods to Engineering drawing specifications.
- Responsible for purchasing expenditures over \$10 million.
- Worked under the premise of CIP *Continuous Improvement Programs*: JIT, KARBAN, & Six Sigma.
- Prepared scopes for work upgrades performed by outside facilities contractors.
- Managed and forecasted financials for general building operations.
- Work with management and sub-contractors to ensure contracts and regulatory requirements are met.
- Manage soft and hard services such as janitorial, landscaping, painting, HVAC, electrical, plumbing, and general maintenance employees and sub-contractors.
- Develop and implement programs, processes, and procedures that reduce short and long term operating costs and increased productivity.

### **Additional Positions, Boston Gear, Quincy, MA**

- Supervisor of Tooling & Tool Reconditioning
- Production Inventory Control Specialist
- Supervisor MRO Buyer
- Manufacturing Engineer Trainee

### **EDUCATION**

**Braintree High School, Braintree, MA**, Graduate

**Northeastern University, Boston, MA** attended night classes

Concentration: Purchasing and Materials Management Discipline

### **COMPUTER SKILLS**

- MS Office, Outlook, Oracle, Enterprise Resource Planning Software

### **CERTIFICATIONS AND INTERESTS**

- APICS Certified
  - \* Material Requirement Planning
  - \* Shop Floor Control
- Family, golf, & general home improvements

*Excellent references available upon request*