

# Richard Luther

Longmont, CO  
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816-715-9096

Authorized to work in the US for any employer

## Work Experience

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### **Trim Saw Operator**

Kansas City Pallet Supply - Kansas City, MO  
May 2018 to June 2019

Operate trim saw for various pallet supply needs. General yard maintenance. Manage organization of daily work duties, yard materials. Assign duties to other staff. Drive forklift. Loading and unloading semi trucks.

### **Telephone Fundraiser**

Community Financial Services - Saint Joseph, MO  
2011 to 2014

St. Joseph, MO

Telephone Fundraiser 2011 to 2014

Contacted potential contributors and solicited donations for various police, firefighter and veterans organizations in a polite, courteous and professional manner.

### **Telephone Fundraiser/Verifier**

Xentel, Inc - Saint Joseph, MO  
2003 to 2010

Raised funds via the telephone system for various charities around the nation. Worked on the sales floor verifying sales representative's potential donations-closing the sale and attempting to secure it with a credit card if possible.

### **Membership Consulting Services**

Aegis, Communications, Inc - Saint Joseph, MO  
2000 to 2003

Handled complaints via the telephone from irate American Express cardholders; attempted to keep them from canceling their credit cards and get them a card that better suited their lifestyle.

### **Telephone Sales Representative**

Idelman Telemarketing, Inc - Saint Joseph, MO  
1993 to 1996

Contacted CitiBank cardholders via the telephone and offered them various extra services their card memberships make them eligible for. Monitored sales calls to insure professionalism and quality, courteous customer service.

## Education

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### **Associates Degree in Business Management**

Platt College - Saint Joseph, MO

## Skills

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Excel, Microsoft Office, Inventory, Marketing, Team Building, Sales, Training

## Certifications/Licenses

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### **residential plumbing and electrical wiring**

Trent vocational school, 360 hrs each field

## Additional Information

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- Dedicated, loyal employee with a diverse background
- Confident, self-motivated, goal oriented, quick learning capabilities, able to adapt to change
- Use tact and patience when dealing with difficult customers and prospects
- Possess excellent telephone communication and customer service skills
- Computer proficient in Word, Excel and PowerPoint; Internet research and communication
- Very well organized and versed in many areas of sales, customer service and telephone communication