

Richard Loveless

Terminal Operations Information Controller

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405 541 6367

Authorized to work in the US for any employer

Work Experience

Terminal Operations Information Controller

United States Air Force - Tinker AFB, OK

June 2017 to June 2018

Directed ground handling operations of airlift missions between Air Mobility Operations Center and three

air terminal sections.

Gathered, processed and disseminated all information/documentation relevant to military aircraft

Posted flight schedule information and changes

Delivery Team Member

Panera Bread - Midwest City, OK

January 2018 to April 2018

Stocked service stations with items such as ice, napkins, and straws

Scraped and stacked dirty dishes, and carried dishes and other tableware to kitchens for cleaning

Submitted receipts and money received from deliveries at the end of each shift

Recorded delivery information using Bringg app

Vehicle Control Officer

United States Air Force - Tinker AFB, OK

September 2016 to February 2018

Managed and maintained \$20 million vehicle fleet consisting of 33 vehicles

Acted as liaison between operator and base transportation office for all government motor vehicle matters

controlled unit vehicles and obtained transportation services required to support unit mission requirements

Passenger Services Agent

United States Air Force - Tinker AFB, OK

January 2015 to July 2017

Reviewed passenger documentation for accuracy and compliance

Manifested over 1400 passengers on flights

Loaded, stowed and unloaded baggage, and submitted completed documentation to management

Drove 25 and 44-passenger shuttle buses to and from the terminal

Leadership and Management

United States Air Force

2016 to 2016

Special Handling Specialist

United States Air Force - Ramstein Air Base, Germany

June 2013 to December 2014

Received, handled, marked, labeled and packed ten types of special cargo for movement within the Defense Transportation System

Inspected 926 tons of hazardous materials and 2800 pieces of registered mail with zero errors or violations

Processed/loaded 698 food ration pallets worth \$5.6M for six locations across Europe

Ramp Services Specialist

United States Air Force - Ramstein Air Base, Germany

December 2012 to July 2013

Safely operated various types of equipment such as conveyor belts, push-back tractors and tugs.

Loaded and unloaded all cargo, including luggage and freight, and assisted crew and travelers with bags

Cleaned airplanes between flights, sanitized lavatories and seat trays as per company specifications

Loaded, unloaded and transported cargo weighing up to 60,000 pounds between terminals and aircraft

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Military Service

Branch: United States Air Force

Service Country: United States

Rank: Staff Sergeant

August 2012 to June 2018