



Reichel Foods, Inc.
Employee Warning Notice

Employee Information

Date: 4-10-13
Employee Name: RICHARD GREEN
Job Title: APPLE DUMPER - ROTARY
Manager/Supervisor: RICK NELSON

Type of Warning

Verbal Warning
Written Warning
Final Warning

Type of Offense

Tardiness/Leaving Early
Absenteeism
Violation of Company Policies
Substandard Work
Violation of Safety Rules
Rudeness to Customers/Coworkers
Other

Details

Description of Incident (Describe incident and list the date, time, and any witnesses present)

He needs to work on the line when not dumping apples. Because he is not, we are putting production hold for CT. weights

Plan for Improvement:

STAY ON LINE - DON'T LEAVE LINE UNTIL HOPPER GETS LOW

Consequences of Further Infractions:

WRITTEN WARNING

Acknowledgement of Receipt of Warning

By signing this form, you confirm that you understand the information in this warning. You also confirm that you and your manager/supervisor have discussed the warning and a plan for improvement. Signing this form does not necessarily indicate that you agree with this warning.

[Signature]
Employee Signature

4-10-13
Date

Manager/Supervisor

[Signature]

4-10-13
Date

Witness Signature (if employee understands warning but refuses to sign)

Date