

7:30 A 3/14



## CMG APPLICATION FOR EMPLOYMENT

**APPLICANTS MAY BE TESTED FOR ILLEGAL DRUGS AND A BACKGROUND CHECK WILL BE COMPLETED**

**PLEASE COMPLETE PAGES 1-5** DATE 3-11-13

Name Rada Gutierrez Ricardo  
Last First Middle Maiden

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Present address 1963 9 1/2 Ave SE  
Number Street  
Rochester MN 55904  
City State Zip

Social Security No. 264 - 97 - 9683

Telephone (507) 529-0034 E-Mail ri.gutierrez26@aol.com

If under 18, please list age \_\_\_\_\_ Referred by Post-Bulletin

Position applied for (1) General Sanitation Shift available to work  
 and salary desired (2) 15.00 hr.  
(Be specific) 1<sup>st</sup> yes  
2<sup>nd</sup> yes  
3<sup>rd</sup> yes

How many hours can you work weekly? 40 Can you work nights? yes

Employment desired  FULL-TIME ONLY  PART-TIME ONLY  FULL- OR PART-TIME

When available for work? 3-12-13

Do you have responsibilities or commitments that will prevent you from meeting specified work schedules?  
 No  Yes If so, please explain \_\_\_\_\_

Do you anticipate any absences from work on a regular basis?  
 No  Yes If so, please explain \_\_\_\_\_

TYPE OF SCHOOL	NAME OF SCHOOL	LOCATION (Complete mailing address)	NUMBER OF YEARS COMPLETED	MAJOR & DEGREE
High School	Havana High	Havana Cuba	3	diploma
College				
Bus. or Trade School				
Professional School				

HAVE YOU EVER BEEN CONVICTED OF A CRIME?  No  Yes

If yes, explain number of conviction(s), nature of offense(s), dates of conviction(s), sentence(s) imposed, and type(s) of rehabilitation. \_\_\_\_\_

### APPLICATION FOR EMPLOYMENT

DO YOU HAVE A DRIVER'S LICENSE?  Yes  No

What is your means of transportation to work? automobile

Driver's license number D544038514213 State of issue MN

Operator  Commercial (CDL)  Chauffeur

Expiration date 4-6-14

Have you had any accidents during the past three years?  Yes  No

If so, how many? \_\_\_\_\_

Have you had any moving violations during the past three years?  Yes  No

If so, how many? \_\_\_\_\_

Please list two references other than relatives or previous employers.

Name Debra Kinnear Name Dennis Hayden

Position Owner Position retired

Company Destiny's Concession Company \_\_\_\_\_

Address 1435 4th Ave SE Address 3615 Nottingham Dr. NW

Rochester, MN 55904 Rochester, MN 55901

Telephone (507) 398-2216 Telephone (507) 288-7139

**APPLICATION FOR EMPLOYMENT**

**MILITARY**

HAVE YOU EVER BEEN IN THE ARMED FORCES?  Yes  No

ARE YOU NOW A MEMBER OF THE RESERVE OR NATIONAL GUARD?  Yes  No

Branch \_\_\_\_\_ Specialty \_\_\_\_\_

Date Entered \_\_\_\_\_ Discharge Date \_\_\_\_\_

**WORK EXPERIENCE**

Please list your work experience for the **past five years** beginning with your most recent job held. If you were self-employed, give firm name. **Attach additional sheets if necessary.**

Name <u>Debra Gutierrez</u>		Supervisor name <u>Debra</u>	
Position <u>Owner</u>		Employment dates	Pay or salary
Company <u>Destiny's Concession</u>		From <u>12/2010</u>	Start <u>11.00 hr</u>
Address <u>1435 4th Avenue</u>		To <u>12/2012</u>	Final <u>14.00 hr.</u>
<u>Rochester, MN 55904</u>		Your last job title <u>Cook</u>	
Telephone <u>(507) 398-2216</u>			

Reason for leaving (be specific) Seasonal + to take care of my mother

List the jobs you held, duties performed, skills used or learned, advancements or promotions while you worked at this Company. Cook, prep, food safety, clean dish machine, cook to order, + general cleaning; cleaned machines and put back together!

Name <u>Angela Gutierrez</u>		Supervisor name _____	
Position <u>Care Home Health aide</u>		Employment dates	Pay or salary
Company <u>Self employed</u>		From <u>12/2010</u>	Start <u>12.75 hr.</u>
Address <u>1903 4th Avenue</u>		To _____	Final <u>15.00 hr</u>
<u>Rochester, MN</u>		Your last job title _____	
Telephone <u>(507) 529-0084</u>			

Reason for leaving (be specific) Mother is moving to Florida with her other children

List the jobs you held, duties performed, skills used or learned, advancements or promotions while you worked at this Company. safety skills, cooking, cleaning. Excellent people skills, taking to Drs appointments.

**APPLICATION FOR EMPLOYMENT**

**WORK EXPERIENCE**

Please list your work experience for the **past five years** beginning with your most recent job held. If you were self-employed, give firm name. **Attach additional sheets if necessary.**

Name <u>Rochester Public School/Jefferson</u>	Supervisor name <u>Dennis</u>	
Position <u>Maintenance</u>	Employment dates	Pay or salary
Company <u>Rochester Public Schools</u>	From <u>08/2002</u>	Start <u>11.72 hr.</u>
Address <u>615 7th St SW</u>	To <u>12/2010</u>	Final <u>14.64 hr.</u>
<u>Rochester, MN 55902</u>	Your last job title _____	
Telephone <u>(507) 328-3000</u>		

Reason for leaving (be specific) new job

List the jobs you held, duties performed, skills used or learned, advancements or promotions while you worked at this Company.

Cleaned school building, mop, sweep, dust, vacuum, Shampoo carpets, Used all maintenance equipment. Excellent people skills. Cleaned machines and put back together.

Name _____	Supervisor name _____	
Position _____	Employment dates	Pay or salary
Company _____	From	Start
Address _____	To	Final
Telephone (____) _____	Your last job title _____	

Reason for leaving (be specific) \_\_\_\_\_

List the jobs you held, duties performed, skills used or learned, advancements or promotions while you worked at this company.

May we contact your present employer?  Yes  No

Did you complete this application yourself  Yes  No

If not, who did? \_\_\_\_\_

**PLEASE READ CAREFULLY  
APPLICATION FORM WAIVER**

In exchange for the consideration of my job application by Corporate Management Group, Inc.,

I agree that:

Neither the acceptance of this application nor the subsequent entry into any type of employment relationship, either in the position applied for or any other position, and regardless of the contents of employee handbooks, personnel manuals, benefit plans, policy statements and the like as they may exist from time to time, or other company practices, shall serve to create an actual or implied contract of employment, or to confer any right to remain an employee of Corporate Management Group, Inc. (CMG), or otherwise to change in any respect the employment-at-will relationship between it and the undersigned, and that relationship cannot be altered except by a written instrument signed by an officer of CMG. Both the undersigned and CMG may end the employment relationship at any time, without specified notice or reason. If employed, I understand that CMG may unilaterally change or revise their benefits, policies and procedures and such changes may include reduction in benefits.

I authorize investigation of all statements contained in this application. I understand that the misrepresentation or omission of facts will result in my disqualification from consideration for employment or, if discovered after I begin employment, will result in my termination. I hereby give CMG permission to contact schools, all previous employers (unless otherwise indicated), references and others and hereby release CMG from any liability as a result of such contact.

I understand that a comprehensive background check may be conducted to determine my eligibility for hire by CMG. This may include but is not limited to, investigations of criminal and/or conviction records, driving records and/or a drug screen test as required by clients, government regulations or by CMG policies.

I release CMG and other persons or entities from any claims that might be based on CMG's decision to conduct a background check.

I understand that, in connection with the routine processing of your employment application, CMG may request from a consumer reporting agency an investigative consumer report including information as to my credit records, character, general reputation, personal characteristics and mode of living. Upon written request from me, CMG will provide me with additional information concerning the nature and scope of any such report requested by it, as required by the Fair Credit Reporting Act.

I further understand that my employment with CMG shall be probationary for a period of ninety (90) days and further that at any time during the probationary period or thereafter, my employment relationship with CMG is terminable at will for any reason by either party.

Signature of applicant Ricardo Rada Gutierrez Date: 3-11-13

Ricardo Gutierrez  
1903 9 1/2 Ave SE  
Rochester, MN. 55904  
507-529-0034/ 507-398-2171  
[rigutierrez6@aol.com](mailto:rigutierrez6@aol.com)  
March 11, 2013

Dear Hiring Manager, Kelsey

In today's customer service oriented society, timely, friendly, service is sought to enhance future business growth. Customer loyalty is always impacted when you employ the right individual to represent you when assisting your valued customers.

My long term experience in the service industry has taught me how to meet and exceed each customer's expectations with service. I realize that acquiring and maintaining loyal repeat business through these loyal patrons is of the utmost importance in every company. I am an excellent individual who achieves ongoing success by building morale, maintaining self-confidence, energetic and have a positive attitude. I am a very self motivated person. I have experience in the sanitation field working in a manufacturing environment. It is important for me to be accurate and to provide excellence when doing my job. I also have knowledge in food safety being a cook for many years, and understand the importance of safety as a high priority to any company. It would be a pleasure to interview with you and I look forward to hearing from you soon.

Very Sincerely,

*Ricardo Rada Gutierrez*

Ricardo Rada Gutierrez

**RICARDO GUTIERREZ**

1903 9 1/2 Ave SE, Rochester, MN. 55904. (507)529-0034

rigutierrez6@aol.com

**SUMMARY OF QUALIFICATIONS**

Experienced and knowledgeable seeking to contribute training and acquired skills. Works well independently, or in a group setting. In-depth knowledge and understanding . Knowledge of different types of flooring to determine proper methods of maintenance and appropriate cleaning methods, materials and equipment. Knowledgeable of proper cleaning agents such as ammonia, bleaches, scouring agents and soaps to appropriately handle and apply and dispose of safely. Knowledgeable of equipment used in maintenance to effectively and operate safely. Ability to follow oral and written instructions, can perform assigned tasks with limited work direction. Can speak two languages Spanish and English.

**EDUCATION**

ESOL-Rochester, MN

*High School Graduate*

**SUCCESS SKILLS**

**Teamwork**- works cooperatively with others

**Reliability**-trusted to get my work done and that you can depend on me.

**Respect for Others**- considerate of other people and can work effectively from diverse backgrounds.

**Initiative**-ability to follow through energetically.

**Responsibility**-ability to take my job serious and to follow procedures to get the job done right.

**PROFESSIONAL EXPERIENCE**

**Destiny's, Cook and Prep**, Rochester, MN (12/2010- 11/2012)

**Rochester Public Schools, Maintenance worker**, Rochester, MN (08/002-12/2010))

**Holiday Inn ,Cook and Prep**, Rochester, MN (02/97-08/02)

**Hardy's Bar-B-QUE, Cook**,Rochester, MN (03/91-02/97)