



Transfer Request

Employee Name: Ricardo Figueroa

Date: 12/18/2018

Current Shift/Dept.: 3rd South Sanitation

Shift Requesting: 3rd North Sanitation

Reason: Opening

Date of Requested Transfer: 12-27-18

Office Use Only

Attendance: Great

Work Performance: EPR on 11/19/18 (4.06 - 90 day)

Available Opening: _____

CMG Approval: Kelsey Sikkink

Department Manager Approval: [Signature]

Work Restrictions: N/A

Current Wage: \$14.00 + \$2.00 S/D New Wage: NA will stay the same

Hire Date: 8/20/2018

HR Initials [Signature]