



Corporate Management Group
 12000 N. Washington St. Suite 350
 Thornton, CO 80241
 Office – 303-920-1425
 Fax – 303-737-7767
 Contact Name: Jamie Ready

Termination of Employment

Name of Employee: Rhonda Vander Pol Last Day Worked: 3/25/2021

	Employee Initials	Reason for Termination
Quit		
Laid Off		
Terminated		<i>Performance Issues</i>
Failed to Report		
Converted		

If they employee quit was a notice provided? Yes No If so, when? _____
final pay period - 1 week 3/21/21 - 3/27/21 plus accrued PTO 6.15 hrs
 Final Pay to Include: _____ Eligible for rehire: Yes No
(4 days) to be paid

The following items have been turned in:

Truck		<i>NA</i>
Keys		
Tools		
Supplies		
Uniforms		
Cell Phone		
Other		

Receipt of a fully executed copy is acknowledgement of this termination notice.

Signed: *Rhonda Vander Pol* *03/25/21*
 Employee Date

Signed: *Jamie Ready* *3/25/21*
 Employer Date