

William S. Barchak
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VANDLING, PA 18421
(570) 483-4216 (primary)
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EXPERIENCE

Customer Service Rep, Cigna

Moosic, PA

Took telephone orders, and problem solved delivery issues of medication.

10/2014 - 11/2017

CDL Class A Driver, Core Mark

Wilkes Bewrra, PA

Delivery Driver

07/2014 - 10/2014

Kitchen Operator, Gertrude Hawk Candies

Dunmore, PA

Operated candy extruder

08/2013 - 09/2013

**Customer Service Agent (Airline), Regional
Elite Airservices**

Avoca, PA

Provide customer service for check-in and boarding of aircraft, load and unload customers baggage. Handle irregular operations when there are delays or cancellations of flights, in the since of rebooking and finding alternative means of getting the passenger to there final destination under stressful situations.

09/2010 - 11/2012

Customer Service Lead Agent, Comair

Allentown, PA

Supervise the daily operations of a regional airline, to ensure the timely arrivals and departures. Also handle customer concerns and complaints.

03/2006 - 09/2010

**Ramp Agent, Aviation Technologies (Hooters
Air)**

Avoca, PA

Load and unload baggage. Service Aircraft

11/2005 - 03/2006

Personal Care Attendant, Angelo Perri

Carbondale, PA

Personal care of a disabled adult male.

08/2000 - 11/2005

Driver/ Guard, Dunbar Armored

Olyphant, PA

Drive armored car and deliver and pick-up various amounts of money and valuables.

01/2005 - 07/2005

EDUCATION

Trans American Technical Institute

Fleetville, PA

Special education certificate of completion/diploma or in attendance

04/2014 - 06/2014

Credits Earned: 0

Marywood University

Scranton, PA

Post-secondary education, no degree or certificate

Major: Biology

Minor: Chemistry

09/1995 - 05/2000

QUALIFICATIONS AND ACHIEVEMENTS

PTDI

240 hour training class

06/27/2014

CERTIFICATIONS AND LICENSES

CDL Class A issued by PADOT in Pennsylvania

Issued: 06/2014

Expires: 09/2017

Includes Hazmat, Tanker, and Double and Triple Endorsements.