

JOHN CHMARA, CPA, CFP®

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EXECUTIVE PROFILE

Financial Manager with strong company financial oversight, financial reporting experience, committed to cost-effective management of resources and efficient performance.

SKILLS HIGHLIGHTS

*Department Management *Budgeting Expertise *Leadership and Communication skills
*Financial Statement Preparation and Analysis *Sound Judgement *Complex Problem Solving
*Technical Accounting *Cost Accounting *Employee and Team Development *Accounting
Software Evaluation and Implementation *Financial Reporting

EXPERIENCE

07/2020 to Current Manager of Corporate Accounting

PDC Energy / Chevron – Denver, Colorado

- Manage the accounting for compensation, benefits, share based compensation, including review and approval and submission of required information for quarterly and annual SEC reporting.
- Manage the accounting for leases in accordance with ASC 842, updating internal PDC company lease policy at least annually including proper submission on 10Q and 10K and related footnotes.
- Manage all accounting for commodity derivatives and equity accounting activities both internally and externally including final review and approval of required information for quarterly and annual SEC disclosures.
- Manage G&A accounting and reporting for PDC Energy.
- Oversee the preparation of journal entries and account reconciliations and review and approve.
- Review and approve variance analysis related to corporate accounting areas
- Coordinate with human resources, marketing, finance, legal and other departments to make sure of accurate reporting of corporate accounting activities. Understand reporting from supporting applications utilized by these departments including ADP, Concur, Equity Edge, Kiodex, and Contract Logix
- Monitor and continually improve existing processes and reporting to increase accuracy and efficiency
- Pro-actively identify and deal with personnel issues; provide critical feedback to employees in a timely manner; conduct interim IPP reviews; Develop staff in order to ensure succession and backup capabilities; ensure growth opportunities are given to staff members by delegating more tasks and assigning team members to more challenging projects
- Ensure departmental deadlines are met, and accurate and timely financial statement information is provided
- Responsible for execution of internal controls

- Interact with internal and external auditors

04/2019 to 07/2020 Manager of A/P and JIB Accounting

PDC Energy – Bridgeport, West Virginia

- Monitor acquisitions and divestiture activity for Accounting Department. Ensure proper accounting treatment for all these actives.
- Provide technical accounting guidance based on new accounting pronouncements and update accounting policies based on those changes.
- Strive to increase understanding of complicated acquisition or divestiture documents by providing high level concise summaries of key accounting points to Senior Management
- Review and approve accruals (operating costs, G&A expenses, work over projects, and WBI costs) critical to the financial reporting function
- Supervise preparation of account reconciliations and review and approve final reconciliations
- Review and edit monthly variance reporting
- Monitor and assist efforts to improve accrual processes and related analytics
- Ensure departmental deadlines are met, and accurate and timely financial statement information is provided
- Work with and assist other Departments in projects and daily duties
- Serve as a Business Advisor to the Keystone Project (SAP Implementation)
- Responsible for execution of internal controls
- Deal with personnel issues; provide critical feedback to employees in a timely manner; conduct interim IPP reviews; Develop staff in order to ensure growth opportunities and succession planning

12/2016 to 04/2019 Financial Controller

Ultra Management and Consulting, LLC – Claypool Hill, Virginia

- Manage the preparation of monthly financial statements
- Oversee the month-end close process
- Complete financial and variance analysis for monthly management reporting
- Responsible for quarterly and annual budget process
- Manage monthly intercompany accounting and billing process (36 related companies)
- Supervise and develop accounting staff
- Oversee the calculation and payment of commissions, royalties, production taxes, etc.
- Manage all cash and Treasury functions
- Provide technical accounting guidance as needed
- Work with banks to ensure Ultra Management is complying with existing bank covenants.
- Perform as Project Manager of the new health care franchise Ultra Health, LLC. This includes responsibility for management of operations, business growth and expansion

04/2014 to 12/2016 Director Land Financial

CONSOL Energy – Claypool Hill, Virginia

- Responsible for all financial functions of CONSOL Energy's Land Department including Budgeting Financial Group, Property Tax Group, Division Order Group, and Pooling Group.
- Directing the 5 individual department Managers and 23 other employees in the group
- Budgeting Financial Group is responsible for creating and managing a fifty million dollar

acquisition budget and a six-million-dollar G&A budget.

- Property Tax Group handles over 55 million in tax payments with over 11,000 returns per year.
- Division Order Group sets up over 1000 division of interest per year and pays all of CONSOL Energy's gas royalties.
- Pooling Department force pools un-leased interest in gas wells and is currently working to comply with Virginia House Bill 2058 which requires the release of escrowed funds (over 20 million dollars at project inception). This project requires me to constantly coordinate with three law firms.

09/2012 to 04/2014 **Manager Title - Land**

CONSOL Energy – Bluefield, Virginia

- Managed the Land Title Department and Pooling Department consisting of 22 internal employees along with contracting outside attorneys for securing title certification prior to well drilling or mining.
- Responsible for management decisions on title when attorneys and curatives could not clear clouds on title.
- Responsible for Regional Title Department operation and financial management.

08/2005 to 09/2012 **Operations Controller CNX Gas**

CONSOL Energy – Bluefield, Virginia

- Manage and direct the Operations accounting team.
- Responsible for all internal financial reporting.
- Managing and tracking all capital spending (over 500 million annually)
- Preparing and reviewing operating cost statements with the COO and Senior Operations Management.
- Monthly financial overview presentation to the CEO and Management Team.
- Responsible to prepare Operating and Capital Budgets and analyze and explain all variances.
- Prepare and review Gas sections of the 10Q and 10K.
- Treasurer of the Knox Energy subsidiary.
- Oversee Gas Accounts Payable Group.
- Responsible for the management and completion of month end and year end close cycle.
- Collaborate extensively with auditors during monthly and year-end audit processes.
- Evaluated and selected Accounting system software.

12/1994 to 08/2005 **Manager Gas Operations Accounting**

CONSOL Energy – Bluefield, Virginia

- Managed Operations Accounting staff of 4 Accountants and 1 Supervisor
- Preparation of Operating cost management statements.
- Tracked all capital spending against all approved capital requests.
- Prepared annual and long-term Profit Objectives.
- Budgeted annual capital projects.
- Preparation and review of all gas monthly journal entries.

- Responsible for the calculation of all depreciation, depletion, and amortization of all Gas assets.
- Oversee Accounts Payable function.
- Managed monthly and year end Gas Operations closing.

10/1992 to 12/1994 **Supervisor Accounting**

CONSOL Energy – Mavisdale, Virginia

- Prepared operating expense reports.
- Provided Corporate Tax with financial information to file tax returns.
- Completed monthly closing cycle.
- Reviewed and confirmed joint interest billings.
- Prepared and approved journal entries and necessary.
- Analyzed costs and revenues to project future results based on trends.
- Prepared Gas Operations Capital Budget.
- Prepared AFEs and tracked spending on capital projects.
- Prepared annual Profit Objective Operating Budget.
- Reviewed account reconciliations.

11/1990 to 10/1992 **Project Accountant Pocahontas Gas**

CONSOL Energy – Mavisdale, Virginia

- Prepared monthly journal entries.
- Tracked Material Transfers and Controllable Materials.
- Calculated depreciation on assets.
- Coordinated accounting for fixed asset additions and retirements.
- Completed account reconciliations.
- Prepared AFEs and tracked spending on capital projects.
- Confirmed correct account coding on AP invoices.

EDUCATION

Financial Planning

College for Financial Planning – Denver, CO

Educational program required to sit for the CFP License exam.

Bachelor of Science: Finance / Accounting

Concord University – Athens, WV

Graduated with honors in Finance

LICENSE INFORMATION AND SOFTWARE PROFICIENCY

CPA West Virginia License #WV003111

SAP
Concur

Microsoft Excel

P2 Energy Solutions

Blackline

CFP® License #55505