

RP

RYAN PATE

Professional Summary

I am a product of a law enforcement and military family. I graduated from Redbank High School where I took part in sporting activities such as football throughout my high school education. Due to my hard work, leadership and dedication I was awarded All Region Lineman. Following my senior year I received multiple college scholarships regardless of a knee injury sustained during my last year of school. I accepted a scholarship to Emory and Henry to pursue a medical degree in physical therapy. Toward the end of the season, I unfortunately experienced yet another knee injury. I then returned home and attended the remainder of my classes online throughout the pandemic. In speaking with my physician and family I determined that my health was priority and I would not be returning for the next season. This has given me focus on what my next steps are in my professional career as a dedicated Lee Smith Employee.

WORK EXPERIENCE

Lee Smith INC. - Delivery Driver

Chattanooga, TN

12/2020 - Current

- Ensure correct parts are delivered to our Customers in a timely manner.
- Specialize in customer service and de-escalations surrounding deliveries.
- Provide safe delivery of all monetary transactions between the client and Office Management.
- Occasionally provide assistance to our Customer in stocking their facilities.
- Successfully pick up used cores for companies that utilize our products.
- Have become proficient in meeting with Sales Representatives to discuss item distribution.

Lee Smith INC. - Parts Retriever

Chattanooga, TN

05/2020 - 12/2020

- Collected data and reviewed to successfully retrieve specific parts for a customer's order.

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📍 Chattanooga, TN 37415

🔗 [Bold Profile](#)

Skills

- Work vehicle maintenance - 2 years
- Customer service - 2 years
- Collaboration with co-workers - 2 years
- Multitasking - 6 years
- Conflict resolution - 2 years
- Active listening - 6 years
- Critical thinking - 6 years
- Supervisory experience
- Time management
- Product packaging
- Shipping and receiving
- Attention to detail
- Quality control
- Materials transport
- Equipment operation
- Warehouse functions
- Equipment maintenance
- Performance improvement

- Corrected stock errors.
- Ensured the correct quantity of product was available.
- Partnered with Sales Representatives to seek unavailable products.
- Became proficient in utilizing our internal Karmack system.

TTG - Warehouse Lead

Chattanooga, TN

01/2021 - 09/2025

- Supervised daily operations, ensuring efficient workflow and adherence to safety protocols.
- Trained and mentored team members on best practices for inventory management and order fulfillment.
- Implemented process improvements that reduced errors in shipping and receiving tasks.
- Coordinated with cross-functional teams to optimize supply chain logistics and enhance productivity.
- Developed training materials to enhance staff understanding of warehouse systems and procedures.
- Monitored inventory levels, ensuring accuracy in stock counts and timely replenishment of supplies.
- Led initiatives to streamline warehouse layout, improving accessibility and reducing retrieval times.
- Evaluated performance metrics, identifying areas for improvement to drive operational efficiency.
- Trained employees on equipment operation and safety protocols.
- Managed day-to-day operations of warehouse, freight and parcel shipments, returns, and transfers.
- Followed verbal and written instructions to properly move and ship products.
- Oversaw daily operations and shipping and handling processes.
- Loaded, unloaded, and sorted cargo as part of accurate and efficient weekly shipments.
- Collaborated with other departments to address any issues or discrepancies in orders, ensuring smooth communication across teams.
- Facilitated cross-training amongst team members to enhance overall skillset and improve staff flexibility during peak seasons or absences.
- Used hand-held scanners and physical logs to accurately track item movements.
- Double checked records, daily reports, and inventory transactions to identify and correct variances.
- Increased accuracy in inventory tracking through meticulous record-keeping and routine audits.
- Prepared pallets of boxes for easy transportation between customer and storage locations.
- Established efficient loading and unloading procedures for incoming shipments, reducing wait times for trucks at the dock area.
- Ensured timely order fulfillment by closely monitoring shipping schedules and coordinating with carriers.

- Warehouse operations
- Load planning
- Inventory management
- Multitasking and organization
- Team collaboration
- Employee training
- Task delegation
- Inventory control
- Workflow optimization
- Forklift certification
- Communication skills
- Stock control
- Shipment oversight
- Excellent with numbers
- Inventory cycle counting
- Product handling
- Safety and compliance
- Worksite supervision
- Teamwork and collaboration
- Warehouse safety
- Loading and unloading

EDUCATION

04/2020

Emory and Henry

Abingdon, VA

None: Physical Therapy

05/2019

Red Bank High School

Red Bank, TN

Diploma: General Education

- Assisted in the recruitment and onboarding of new warehouse employees, ensuring they were well-equipped with the necessary skills and knowledge to perform their roles effectively.
- Maintained top performance standards while working in hot warehouse environment.
- Maintained open lines of communication between management and staff, fostering a positive work atmosphere conducive to collaboration and problemsolving.
- Handled freight and parcel shipment schedules, return and transfer processes and oversight of daily warehouse operations.
- Improved warehouse efficiency by implementing new inventory management systems and organizational strategies.
- Streamlined order processing for faster turnaround times and increased customer satisfaction.
- Loaded and unloaded materials onto and off of trucks for fast shipment.
- Maintained clean, orderly work environment free of hazards.
- Assisted in receiving, stocking and distribution of merchandise.
- Unpacked and repacked items in different quantities and configurations for shipment.
- Operated equipment while observing standard safety procedures.
- Shipped material and performed boxing, packing, labeling, and preparation of related documents.
- Assembled pallets and crates for secure transportation of materials.
- Drove forklifts, pallet jacks and other equipment to move materials.
- Helped train new employees in safe practices and warehouse procedures.

USPS, United States Postal Service - Mha

Chattanooga, TN

09/2025 - *Current*

- Demonstrated respect, friendliness, and willingness to help wherever needed.
- Assisted with day-to-day operations, working efficiently and productively with all team members.
- Worked flexible hours across night, weekend, and holiday shifts.
- Used critical thinking to break down problems, evaluate solutions, and make decisions.
- Developed and maintained courteous and effective working relationships.
- Resolved problems, improved operations, and provided exceptional service.
- Adaptable individual with exceptional interpersonal skills and talent for building relationships. Known for delivering outstanding service and enhancing client satisfaction. Focused on fostering positive interactions and creating collaborative environment.
- Used machinery and equipment such as box cutters, shrink-wrap guns and electric pallet jacks.

- Used handheld scanners to efficiently track and maneuver freight throughout distribution network.
 - Successfully navigated large shipments of materials through tight spaces and busy facilities.
 - Verified documentation and condition of freight to assure quality standards were achieved.
 - Followed verbal and written instructions to properly move and ship products.
 - Loaded, unloaded, and sorted cargo as part of accurate and efficient weekly shipments.
 - Used hand-held scanners and physical logs to accurately track item movements.
 - Prepared pallets of boxes for easy transportation between customer and storage locations.
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References

- Keith Evans, TTG inc. (423) 802-7245
- Rachel Combs, Orange grove care center. (423) 790-8672