

Regina Delucia

Gouldsboro, PA 18424

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570-8319613

Authorized to work in the US for any employer

Work Experience

Receiving Associate

Keystone Automotive Operations, Inc.-Exeter, PA

December 2018 to January 2023

Check in and sort all incoming freight into the warehouse. Operate electric pallet jack, cherry picker, and sit down fork lift when needed. Assist other departments as needed such as put away, picking, and packing.

Receiver/Problem solve

Chewy-Wilkes-Barre, PA

October 2017 to April 2018

I worked in the returns department. I inspected returned items to determine if they should go back into inventory or to be donated. I assisted supervisor with their duties. I fixed the errors of other processes and lift drivers.

Public Safety Officer

Arrowhead lakes-Pocono Lake, PA

June 2017 to August 2017

Traffic control, house and site checks, respond to emergencies or complaints.

Deli Clerk

Shoprite Store-Mount Pocono, PA

November 2016 to April 2017

Customer service, fulfill customers orders, inventory, operate slicer.

Warehouse packer

Jerrys sports center

August 2015 to December 2015

Customer service professional

Sallie mae (Navient)

August 2009 to March 2011

Customer service

Toys r us

April 2009 to August 2009

Education

Diploma

Methacton high school

Skills

- Customer service
- Load & Unload (5 years)
- Grocery store
- Packaging
- RF Scanner (6 years)
- Data entry
- Retail sales
- Heavy lifting
- Warehouse experience - Warehouse experience (11-15 years) (8 years)
- Cash handling
- Clerical experience
- Quality Control (5 years)
- Electric pallet jack
- Organizational skills
- Mechanical knowledge
- Computer operation
- Truck loading and unloading
- Shipping Receiving (5 years)
- Stocking
- Quality Inspection (5 years)
- Basic math
- Personal protective equipment (PPE) adherence
- LOTO
- Cherry picker
- Quality Assurance (5 years)
- Leadership
- Receiving Clerk (5 years)
- Materials Handling (8 years)
- Merchandising
- Computer skills
- Time management
- Safe work practices
- Receivables (5 years)

- Receiving (6 years)
- Loader operation
- POS
- Algebra
- Math
- Pallet Jack (8 years)
- Reach truck (2 years)
- Hazard communication
- Forklift (5 years)
- Order Picking (5 years)
- Cash register
- Order Picker (5 years)
- Typing
- Computer literacy
- Shipping & receiving
- Heavy equipment operation (5 years)
- Forklift safety protocols

Certifications and Licenses

OSHA HAZMAT Hazardous Materials Handling Certification

Forklift Certification

OSHA Fire Safety Training Certification

Non-CDL Class C

Driver's License

Electric Pallet Jack Certification

Pallet Jack Certification