

Nathan Dirksen

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Authorized to work in the US for any employer

Work Experience

Material Handler

Particle Measuring Systems-Boulder, CO

February 2024 to August 2025

- Processed and prepared shipments for delivery, ensuring accuracy and timeliness
- Inspected packages for damage or discrepancies, promptly resolving any issues to maintain customer satisfaction
- Operated various shipping equipment such as pallet jacks, hand trucks, and forklifts in a safe manner
- Managed multiple tasks simultaneously while adhering to strict deadlines in a fast-paced environment
- Performed quality checks on outgoing shipments to ensure accurate labeling and documentation
- Communicated effectively with customers regarding shipment status updates or inquiries
- Participated in regular team meetings to discuss performance metrics, goals, and areas for improvement
- Trained team members on proper handling procedures for hazardous materials shipments

Warehouse Lead

Hoplark HopTea-Boulder, CO

December 2022 to September 2023

Lead of 3 person shipping team

Uses Shipstation and Shopify to print shipping orders Direct to Consumers.

Shipped 500-1200 packages daily

Used a Forklift to load and unload trucks

Delegates work to the other 2 workers

Tracks Daily/weekly inventory (Product and Boxes)

MIP Packager

14er Boulder-Boulder, CO

September 2021 to November 2022

Harvest plants and record metric data

Gram Rosin jars daily and input data into excel

Identify correct batch numbers on all stickers and packaging material

Sticker and package all grams for store/ wholesale

Fill live rosin and Cannaterp pods

Gardener/Horticulture

Bolder Superhot-Longmont, CO

May 2014 to July 2021

Daily tasks included mixing nutrients, watering plants, checking plants for potential issues, mixing soil, transplanting plants, harvesting and recording harvest information.

Laborer

SIMPLY DELICIOUS dba Bobo's Oat Bars-Gunbarrel, CO

June 2012 to October 2013

Prepare all ingredients for baking (weigh all ingredients, melt anything necessary, identify correct extract and add). Tamp bars into correct size and shape for baking. Quality check packaging for any bars that weren't sealed properly. Help unload and load deliveries.

Material Handler - II

Education

High school diploma

Mason City High School-Mason City, IA

2002 to 2006

Skills

- Packaging (3 years)
- Warehouse Experience
- Harvesting
- Gardening
- Inventory management (1 year)
- Lawn Care
- Pest Control
- Horticulture
- Shipping & Receiving
- Landscape Maintenance
- Leadership
- Order Picking
- Pallet Jack
- Customer service
- Production
- Materials handling
- Forklift

Certifications and Licenses

Driver's License

Forklift Certification