

Monique Valdez

READY TO WORK

Longmont, CO 80501

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I am a consistent, hard working, highly motivated person. I enjoy working with the public. I feel that i am a friendly, outgoing and dependable person. I feel it is crucial to demonstrate the importance of my job duties and expectations.

I am looking to improve my position in the work force, expand my knowledge and skills. I am also looking to establish long term employment in a friendly environment.

Authorized to work in the US for any employer

Work Experience

Front Desk Receptionist

Super 8 Motel - Longmont, CO

June 2021 to August 2022

check in and out guest ,make reservations, help guest well they stayed with us. make sure rooms were ready. light clean up of area and outside area . make sure guest were comfortable well they were staying with motel

Education

High school or equivalent

Skills

- Team player (Less than 1 year)
- Cleaning
- Customer Service
- Communications
- Hospitality
- Housekeeping
- retail sales
- Residential Cleaning
- Laundry
- Commercial Cleaning
- Hospital Experience

- Custodial experience
- Caregiving
- Food preparation
- Meal preparation
- Cash Handling
- Picking & packing (3 years)
- Assembly (4 years)

Additional Information

SKILLS

- Ive worked the field of hospitality for 6yrs

STRENGTH

- Creative
- Learn quickly
- Organized
- Gentle
- Team player
- I know what it is to build with a company.