

Martin Ortega

Dallas, TX

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Willing to relocate: Anywhere

Work Experience

Shipping lead/Supervisor; Production Associate/Coordinator

EMD Chemicals, INC

January 2005 to February 2022

Responsible for the supervision and training of a staff of twelve employees with the shipping department. Coordinated and organized department staff to ensure smooth and functional department work flow. Assisted manager in identifying and resolving department issues and procedure. Trained in several key areas within the department to be able to assist in several areas. Established and implemented shipping procedures for Domestic and International customers. Assisted subordinates and shipping manager in identifying and resolving daily shipping problems and challenges. Contributed to the safety record of over 200 days without incident by maintaining a clean, neat, and orderly warehouse environment.

Shipper/Carousel Operator

EMD Chemicals, INC

January 2000 to December 2005

Responsible for replenishment of product inventory and preparation and shipments of customers orders. Ensured the efficiency and safe handling of products to customers by following prescribed shipment instructions. Operated computerized storage and picking automated carousel system. Maintained accountability of over \$2 million product inventory.

Automated Logistical Specialist/Supervisor

U.S. Army

January 1993 to December 2000

Responsible for requisition, receive, store and maintaining accountability for over \$10- million in specialized items and equipment. Received, Stored, maintained, and distributed spare and replacement parts for equipment that supported a transportation company of 160 employees. Unloaded, unpacked, inspected, counted, segregated, and stored parts in bins or shelves. Established and maintained employees maintenance records for 200 equipment. Supervised 10 supply specialists in assisting warehouse manager in maintaining medical supplies and equipment to U.S. Army troops in Korea. Maintained property book, office files and employee's training records.

Education

High school diploma

Hopkinsville Community College Del Mar Community College - Corpus Christi, TX

High School Diploma

U. S. Army Quartermaster School Waukegan High School

Skills

- Supervising experience
- SAP
- Multilingual
- Windows
- Microsoft Word
- Bilingual
- English
- Communication skills
- Microsoft Powerpoint
- Microsoft Outlook
- Spanish
- Organizational skills
- Oracle
- Microsoft Excel
- Logistics
- Manufacturing

Languages

- English and spanish - Fluent

Links

<http://docs.google.com>

Military Service

Branch: United States Army

Service Country: United States

Rank: Logistics specialist