

**Madison-Alma West | East Stroudsburg, PA.**

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**Summary -**

Organized and adaptable professional with about 5 years of experience across logistics, warehousing, and customer-facing retail roles. Proven ability in inventory management, order fulfillment and equipment operation (Forklift, Order Picker, Taylor Dunn), and training new hires. Great with problem-solving, fast paced environments, and ensuring accurate & efficient flow of products.

**Education**

North Pocono High School - Diploma. (Moscow,Pa)

**Core Skills**

- Inventory Management.
- Adaptability & Problem-Solving.
- RF Scanner Operation.
- Order Fulfillment
- Basic Computer Literacy.
- Time management.
- Verbal & Written Communication.
- Attention to Detail.

**Certifications & Equipment Proficiency:**

- Certified Logistics Associate.
- Forklift Certifications.
- Non-CDL Class C Driver's License

**Experience:**

**Pharmacy Associate | Walmart - Honesdale, PA July 2025 – October 2025** (temporary relocation)

- Provided great customer interaction and service.
- Managed essential administrative tasks, including inputting data and processing/managing payments accurately.
- Assisted with inventory management and used problem-solving skills to resolve customer and operational issues.

**Material Handler | Neovia Logistics // MAZDA - Gouldsboro, PA August 2024 – April 2025**

- Practiced all aspects of order fulfillment, including frequent order picking using equipment.
- Maintained inventory with hand-held scanners and physical logs to track
- Made sure shipments were loaded onto trucks accurately and effectively-through AGILE.

**Logistics Associate | Intl Cargo - Pennsylvania June 2021 – July 2024**

- Overseen the accurate shipping and receiving of freight, consistently meeting outbound deadlines.
- Trained and mentored new hires on safety protocols, daily procedures, and the use of RF scanners.
- Managed inventory flow across multiple departments.
- Frequently operated machinery.

**Warehouse Associate | Amazon | November 2020 – April 2021**

- Handled and transported materials, including pushing/pulling bulk boxes and organizing parcel shipping materials.
- Utilized RF scanners for accurate tracking and inventory management in a large-scale warehouse environment.
- Received specialized training and operated equipment including the Clamp Truck and Hand Lifts.

**Media Manager/Store Associate | Aura Tie Dye - Honesdale, PA August 2019 – October 2020**

- Managed and oversaw live broadcasted advertisements for promotional purposes.
- Handled all customer service and retail transactions, including cashing out customers and processing returns.