

MANUEL R DAVILA

SKILLS

- ERP/MRP systems
- Data management
- Project management
- AS400/Mapics
- Newton
- PRMS
- SAP
- MASS500
- 6S/KAISAN
- Forklift Certified
- CPR Certified
- Microsoft Office
- Communication Skills
- Problem Solving

EDUCATION AND TRAINING

General Education

California Community College of Cypress

SUMMARY

To shift towards a team-oriented workplace that offers growth and education on skill sets that are relevant to the industry while utilizing my leadership skills enabling a successful team in deploying excellent project-oriented deliverables.

EXPERIENCE

January 2009 - March 2025

Shift Supervisor Pactiv Evergreen | City of Industry, Ca

- Operate and maintain Emery Moulder drive machine.
- Schedule downtime for maintenance, repairs and die cleaning.
- Prevent potential fire hazards, floods and machine crashes.
- Supervised Production team, overseeing daily operations and ensuring production deadlines are met.
- Perform Physical and administrative tasks, Safety audits, Preshift inspections, end of shift SAP documentation.
- Inventory control - conduct physical inventories and daily routine cycle counts ensuring accurate stock levels.
- Process customer returns for restocking.
- Enforce Company policies, OSHA regulations and Safety rules.

January 2006 - October 2008

Shipping and Crating Supervisor Jade Range | Brea, Ca

- Supervised 6 to 10 team members.
- Collaborated with the department head to ensure on-time delivery schedules were met.
- Manage inbound and outbound logistics.
- Oversee goods movement and documentation.
- Coordinate shipping and receiving operations.
- Negotiate freight rates and coordinate carrier assignments.
- Performed Physical inventory and cycle counts.
- Proficient in reach trucks stand up and sit down.
- Evaluated team performance and trained new team members.

April 1993 - December 2005

Distribution Supervisor Croda Inc | Fullerton, Ca

- Hands on Supervisor - Supervised distribution operations.
- Prepared Bills of Lading.
- Negotiate freight rates, schedule carriers for pickups.
- Load and unload ltl, Full truckloads and imports.
- Prepared Hazardous/Hazmat documentation for overseas shipments.
- Logistics Housekeeping, 5S Lean workplace management.
- Provided customer care support and administrative operations.
- Performed Physical Inventory and daily cycle counts.

LANGUAGES

- Fluent in Spanish
- Fluent in English

PROFESSIONAL AND VOLUNTEER ASSOCIATION

- River Church, Food Pantry for Anaheim community
- Calvary Chapel, Volunteer Youth Counselor

ATTRIBUTES

- Good Work Ethics
- Positive Attitude
- Diligent
- Team Member
- Able to work independently
- Outgoing personality