

Kyndall Douglas

Customer Service



Fort Myers , FL, 33919



(239) 265-1261



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I am a self motivated employee, who enjoys communication and providing stellar customer service. I thrive best when there is something I can do to help someone. My best quality is independence. I take pride in getting the job done. I enjoy meeting new people and providing support.



Skills

- Materials inspections
- Staff development and team building
- Safe driver training
- Logistics knowledge
- Order picking and processing
- Knowledge of state roads and highways
- Presentation
- [Industry] understanding



Work History

2018-01 - Current

- **Shipping Manager/Driver, Warehouse Orders**

Threadsource , Fort Myers, United States

- Monitored and reported on transportation costs and properly filed shipping documents.
- Communicated with vendor representatives to resolve damaged shipments and item shortages.
- Orchestrated routing by producing accurate shipping documentation and package labels.
- Set up local and domestic shipments according to postal, shipper and foreign regulations.

- **Delivery Associate**

Mattress Firm, Fort Myers, FL

- Completed on-time deliveries by choosing best and most efficient routes.
- Disposed of waste, shipping materials and hazardous items in compliance with company and governmental regulations.

2015-02 - 2016-07

2015-08 - 2017-05



Education

● *Ottawa University - Ottawa, KS*

- Evaluated products for damage prior to drop-off and documented reasons for returns.
- Read maps, followed oral and written instructions and used GPS technology to make deliveries.