

# Jesse Slater

Austin, TX 78729

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## Work Experience

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### **Logistics Coordinator**

Luminex Corporation - Austin, TX

October 2021 to April 2022

Received, verified, and staged product.

Stocked production lines to ensure manufacturing could run smoothly.

Various housekeeping duties.

Also flexing to other departments as needed.

### **Ordering lead**

Honest Mary's - Austin, TX

April 2018 to December 2018

As ordering lead I was responsible for all grocery, produce, and alcoholic orders and deliveries, as well as the organization of storage areas including monthly inventories. I also ran shifts daily to ensure proper company practices and to comply with food safety and TABC regulations. Trained and coached team members regularly. Handled all complaints, customer and employee to the best outcome possible while also reporting directly to the GM, owners, and operations manager.

### **General Manager**

Texadelphia - Austin, TX

December 2010 to March 2018

Texadelphia • Austin, TX • December 2010 - March 2018

Operations - Managed inventory levels to maintain necessary levels for operations within financial parameters, and to maintain proper inventory. Ensured food safety and standards of product in fast-paced environment. Evaluated employee performance, and rapidly solved problems during service. Staffing - Responsible for recruiting, hiring, training, and scheduling. Financial/ Clerical - Executed sales reports, depositing of funds, payroll, and payment of vendors.

Customer Service - Resolved customer complaints and inquiries to ensure best possible outcome and customer satisfaction. Trained employees on how to best handle such situations.

### **Shift Manager**

Wawa, Inc - Annapolis, MD

September 2009 to November 2010

As the night manager I was responsible for all overnight deliveries, price changes, audits, and POS displays. While still completing general operating duties including but not limited to customer service, housekeeping, cash management, food preparation, cash register, and inventory control.

### **Warehouse Manager**

Ferguson Enterprises, Inc - Annapolis, MD

March 2005 to September 2009

for 1 year before being promoted to Warehouse Manager. Responsibilities included managing all shipping, receiving, and staging of products, picking and fulfilling of customer orders, managing and routing of delivery trucks, and motor freight shipment coordination. Supervised up to 8 employees at one time. Managed weekly, monthly, and bi-annual inventories in order to keep accurate records of inventory. Managed returns to vendors as well as coordinated inter-company merchandise transfers.

### **Shift Manager**

Wawa, Inc - Glen Burnie, MD  
February 2002 to March 2005

for six months before being promoted to Shift Manager. Managed Associate team for the completion of all store level tasks in order to perform a variety of duties related to different areas of the store including food preparation, cash register duties, customer service, inventory control and merchandising, general housekeeping, and other sales floor related functions.

## Education

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### **High school or equivalent**

## Certifications and Licenses

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### **Food Manager Certification**

August 2017 to August 2021

## Assessments

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### **Attention to detail — Proficient**

April 2022

Identifying differences in materials, following instructions, and detecting details among distracting information

Full results: [Proficient](#)

### **Work style: Reliability — Highly Proficient**

April 2022

Tendency to be reliable, dependable, and act with integrity at work

Full results: [Highly Proficient](#)

Indeed Assessments provides skills tests that are not indicative of a license or certification, or continued development in any professional field.