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## SKILLS SUMMARY

- Extensive planning and scheduling experience in multiple environments.
- Developed two successful cycle count programs.
- Lead position in MRP installation at two separate companies.
- Lead role in JIT project which realized a 70 % reduction in WIP.
- Practical engineering experience (Industrial, Project).
- Supervisory positions including Materials Manager, and Stockroom Supervisor.

## EDUCATION/TRAINING

Ball State University  
Bachelor of Science, Political Science

Muncie, IN  
August, 1976

Vincennes University  
General studies  
Fraternity president...remained active  
on alumni board for ten years.

Vincennes, IN

Maynard time study and cost reduction program. CTS supervision. SPC courses at both Keene and McGill. Xcellence Problem Solving, Oliver Wight MRP and Reed Group MRP II training. APICS member. Microsoft Office Suite 2010

## EMPLOYMENT EXPERIENCE

**Ascena Retail Group**

January, 2019 to  
September, 2019

**Unit Processor**

- Primary job was replenishing customer shipments into Ascena stock. Also processed returns, and filled in for the packing department.

**Jadcore** Terre Haute, IN

August, 2014 to  
December, 2018

### **Group leader – baling**

- Supervise 14 employees. Ensure good production levels and adherence to safety rules. Set several monthly records, with a 34% overall increase from 2017.

### **Order picker**

- Pull and stage orders for shipment. Load and unload trucks. Perform cycle counts.

**Walmart** Crawfordsville, IN

August, 2012–August 2014

### **Receiving associate**

- Check product into inventory from outside vendors, UPS, Fedex, ect., using electronic scanners. Also occasionally work on the floor stocking.

**Horner APG** Indianapolis, IN  
Electronics (PLC's)

June, 1999 – January, 2011

### **Materials Planner**

- Reviewed MPS and MRP plans using Epicor software. Adjusted schedules to ensure production to forecast. Created appropriate safety stocks for low usage items. Participated in forecast review, and oversaw cycle count program. Worked with marketing to schedule product obsolescence.
- Extensive database clean up over first year...primarily bom's
- Initiated cycle count program, which eliminated year end inventory
- Managed contract manufacturers, both domestic and off shore.

**Berg Electronics** Franklin, IN  
RF connectors

August, 1997 – May, 1999

### **Production Planner**

- Planned finished good and piece part levels for two largest product families, using exception based MRP system (MFG PRO). Acknowledged all sales orders prior to release.
- Tasked with troubleshooting information flow issues between three plants. (three different software platforms)

**SAI, Inc.** Indianapolis, IN  
Furniture manufacturer/installation

March, 1996 – August, 1997  
June 1992 – November, 1993

### **Production/Material Planner**

- Scheduled work into shop after reviewing customer orders, utilizing both Symix and Lotus. Generated various reports including month end production summary, and forecast. Purchased all steel components. Backed up production manager.

**Dormeyer Industries** Rockville, IN  
Solenoid manufacturer

Nov, 1993 – March, 1996

### **Materials Manager**

- Member of MRPII and ISO-9000 Core Teams, which coordinated installation efforts. Leader for Inventory Accuracy and Master Scheduling teams. Supervised all stockroom personnel. Responsible for all aspects of inventory control. Participated in software selection for new system.

**Subaru-Isuzu Automotive** Lafayette, IN  
Through Manpower

Oct, 1990 – February, 1992

### **Diesetter**

- Placed and rigged dies on transfer presses in stamping department. Temporary direct labor position.

**McGill Manufacturing** Monticello, IN  
Bearing Manufacturer

Oct, 1983 – August, 1990

### **Planner**

- Promoted to planner after three years. Developed the production plan for one-half of our product lines. Quoting, maintaining bills of materials, and frequent interaction with sales. Extensive involvement with JIT program, which realized a 70 % reduction in WIP.

### **Scheduler**

- Responsible for prioritizing the workload for various departments in an MRP environment (IPICS...IBM 360). Maintaining shop floor control system, expediting, and information exchanges necessary to ensure product flow. Handled bulk of inside purchasing.
- Had to build bridge back to production departments. Did so primarily by giving the supervisors some autonomy over their schedules. Significantly reduced machine backlogs.

**Keene Products** Monon, IN  
Metalworking facility

March, 1979 – Oct, 1983

**Project engineer**

- Complete development of product lines, including quoting, tooling, and manufacturing processes. Coordination between customers, other plants, and vendors.

**Stockroom supervisor**

- Developed procedures and disciplines for running an MRP system. Assumed duties of a disordered department...within six months achieved 95 % inventory accuracy, which improved to 98 %. Nine people reported to me, including cycle counters.

**Industrial engineer**

- Cost reduction was the core of this position. Developed method to pack product directly off paint line.