

CHRISTIAN HERNANDEZ

PROFILE

Adept at leveraging strong technical literacy and problem-solving skills to support compliance and operational efficiency in a fast-paced environment. Known for adaptability and clear communication across teams.

CONTACT

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EXPERIENCE

BI Incorporated

FEB 2025 - JULY 2025

Worked as a cleanroom associate for government electronic monitoring company where I work with a team of people to clean/refurbish units to distribute around the U.S. We reached our daily quota of units that need to be clean and inspected before being distributed.

Bettina Services with Love & Compassion LLC

OCT 2024 – JAN 2025

I was the administrative support specialist I provided administrative and client support for a home care service agency. Supported my colleagues and case manager by preparing and sharing essential clients' documents.

T-Mobile

JAN 2024 – MAY 2025

Delivered excellent customer services while meeting monthly sales quotas in a fast-paced retail environment. Handle product sales, plan activations and troubleshooting devices to ensure the high customer satisfaction. Used the pos system to process transactions and reconcile daily sales.

SKILLS

- Account payable
- Adaptability
- Communication skills (both speaking & writing)
- Problem-Solving
- Project management
- Tax experience
- Tech literacy

EDUCATION

Longmont High school

2014-2018

High School Diploma

Integrated cable system

MAY 2023 - NOV 2023

Assembled cables systems with close attention to details ensuring all components were prepared accurately and aligned with technical blueprints. Maintain quality standards and following production guidelines.

PTA Plastics

DEC 2022 – APR 2023

Operated manufacturing machinery to produce plastic components, ensuring output met quality and production standards. Performed regular inspection to identify imperfections and maintained equipment for consistent, efficient operations.

BOBO's Oat Bars

FEB 2021 – AUG 2022

Handled order fulfillment by verifying receipts and ensuring accurate packaging of product for daily shipments. I was also tasked with large-scale shipments for Amazon, maintaining accuracy and efficiency. Occasionally every Friday, I led and worked with small team by distributing necessary products and equipment (if needed) to help them complete their objectives effectively.

Circle Graphics

JULY 2019 - JAN 2021

Operated industrial cutting machines to accurately trim large billboard posters according to production specification. After cutting, assisted with operating a secondary machine to apply plastic tubing, preparing the posters for display setup. Maintaining quality and efficiency throughout the production.

Loveland Auto Brokers

NOV 2015 – MAY 2019

Managed financial operations including recording payments, tracking expenses, and handling tax preparations using QuickBooks and Excel. Processed clients' inquiries, scheduled payments appointments, and maintained accurate records of vehicle purchases and customer documents. Prepared vehicle titles for client pickup and occasionally assisted with car detailing. Played a key role in keeping both accounting and administrative functions, organized, and efficient.
