

BRYCE A. CUMMINGS
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(720)-987-0164

Objective:

To find employment that offers new challenges and opportunities, and utilizes the skills and knowledge gained from previous work experiences. To find a business to grow with, to contribute to a thriving, happy work environment, and to find a job that I enjoy.

Strengths:

- Highly motivated
- Quick learner
- Excellent communication skills
- Well organized, detail-oriented
- Great multitasking abilities
- Hardworking and dependable
- Team Player
- Punctual
- Excellent sense of urgency
- Great retail management skills
- Ease working in a fast-paced work environment
- Excellent computer competency

Employment History:

Sparkfun Electronics
Warehouse Management Associate
7/22 – 4/24

- Stock management (Transfers, Organization, Proper storage)
- Maintained communication with many different departments to help create a very proficient workflow
- Daily continuous auditing of all stock
- Working closely with company purchasers to fill/manage needed stock
- Intake, documentation, and preparation of all incoming stock
- Stock management for third party retailers

- Processing of all customer Returns working to coordinate tech support as needed
- Filled all stock requests needed by research and development
- Helped to maintain cleanliness of the warehouse
- Proper disposal of electronics following all E-waste requirements
- Experience using motorized pallet stacker

Karing Kind
Assistant Retail Manager
1/2017 - 11/2017

- Responsible for the overall operations of the store including: Opening and closing the store, and ensuring that the store is clean and ready for the next business day.
- Work with other managers to ensure that all tasks are completed in a timely manner.
- Assist in maintaining store appearance and visual merchandising standards. Maintain a clean and safe environment for customers and employees.
- Provide excellent customer service by greeting and assisting customers, and responding to customer inquiries and complaints. Direct and supervise employees engaged in sales, inventory-taking, reconciling cash receipts.
- Daily cash and safe operations
- Maintain and remain up-to-date on product information and availability via internet sites.

Sample Supports
Work and Life coach/para
7/2016 - 1/2017

- First aid and CPR certification (Not up to date)
- Training in behavioral conflict resolution
- Risk assessment in public environment
- Tracking and communication of Behavioral health of clients
- Maintaining a calm and professional demeanor in high pressure and high risk situations prioritizing clients safety

SNARFS Sandwiches
Assistant Manager

7/2012 – 11/2015

- Customer service experience
- Opening and closing store responsibilities
- Maintain sanitation and hygienic standards
- Completion of standard management paperwork
- Daily cash and safe operations
- New employee training
- Delegation and supervision of shift duties to other coworkers
- Product ordering and organization
- Scheduling
- Delivery driver

Panera Bread (Breads of the World)

Certified Bakery Opener

10/2009 – 7/2011

- Opening responsibilities – daily cash safe operations, change ordering, complete store opening book procedures, bakery quality control
- Extensive customer service
- Food preparation utilizing ovens, slicer, grills
- Maintain sanitation and hygienic standards
- Responsible for completion of closing procedures
- Catering experience

Crabtree Well Drilling

Drill Hand/Grouter

7/2009 – 10/2009

- Worked with heavy well drilling and pump machinery
- Grouting experience
- Used forklift to move equipment and supplies on site
- Equipment maintenance

Business References

Karing Kind
5854 Rawhide Court
Boulder, CO 80302

Manager: Garret Roach
(303) 819-2836

SNARFS Sandwiches
2130 Mountain View Avenue
Longmont, CO 80501
Manager: Corey Snyder
(720) 988-6065

Crabtree Well Drilling
3882 Snyder Domer Road
Springfield, Oh 45502
Owner/Manager: C. Crabtree
(937) 605-5961

Sparkfun Electronics
6333 Dry Creek Pkwy,
Niwot, CO 80503
Contact: Amy Neener
(303)4787957

Personal References

Quinntan Hickman
Life long Friend
9702187352

Kim Murphy
Close Family Friend
720438080