

FAX



FROM: Kevin Reid

U.S. TOY CO. / CONSTRUCTIVE PLAYTHINGS
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TO: HR
Manager

DATE: 06/07/12

NUMBER OF PAGES (INCLUDING COVER):

NOTES:

In intrest of 3rd shift
Position Machine operator.
Wheeling IL.

Fwd: career options - Outlook Web Access Light

Page 1 of 1

Kevin Reid
Integrity and Excellence in Everything
 9412 Bay Colony Dr. 3N
 Des Plaines, IL. 60016
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Objective: Provide extraordinary customer service while enforcing company standards and managing through expertise, dedication, and positive team work.

Education:

Comcast University; Communication Technication	Mount Prospect, IL.
United States Air Force; special purpose vehicles	F.E. Warren AFB Cheyenne, WY.A
United States Air Force; vehicles maintenance	Port Huneme Navy Base, CA.
United States Air Force; Communication operations	Keesler AFB Biloxi, MS.
Triton College; performing arts	River grove, IL.
Southern Illinois University; Aeronautical Engineering	Carbondale, IL.

Work Experience:**Xfinity (Comcast) ; Skokie, IL. (2008-2010)**

LVL. 3 Communication Technication

*Install, reconnect, add and/or change multiple video/HSI products or services

*compliance with National Electrical Code (NEC)

KARD Protection Group, Inc; Oak Park, IL. (2006-2008)

Site Supervisor (Protection Officer)

*Security guard & patrol services, Burglary protection services

* On call Crew Chief

United States Air Force; F.E. Warren AFB, Cheyenne, WY. (2000-2006)

Special Purpose Journeyman vehicle Mechanic

Specialty: Fire Trucks "Deployment ready"

*Maintenance and repair on multiple fire fighting vehicles and related components, stock and inventory of 780 assigned vehicles and special equipment, tools diagnostics and test equipment

*General office skills and minor record maintenance

*OSHA and DoD standards current

IPA/IBA; Wheeling, IL. (1999-2000)

*Manage 15 agents in multiple states

*Scheduling Corporate appointments for CEO and /or various company executives, providing time saving and profit building tools used by fortune 500 companies world wide

Walgreens; Chicago, IL. (1998-1999)

Pharmacy Technician /Sales Clerk

*Stock and inventory, merchandising-display setup

*Cashier, bailing, and greeter

Skills: Extraordinary phone etiquette, detailed clerical skills, proficient customer service skills, no fear of heights or tight spaces, Network construction, Pre-wiring experience, troubleshooting and problem solving skills, I also possess stellar multi-tasking, written/oral communication and organizational skills.