



employer solutions staffing group^{llc}

Leveraging Resources in a Changing Market

Direct Deposit/Payroll Debit Card Authorization

Employees have the option of receiving wages by Direct Deposit and/or Payroll Debit Card.

If you do not provide a written election, wages will be paid by Payroll Debit Card.

SECTION 1 BASIC INFORMATION

Employee Name <u>Reginald Reid</u>	SSN# (last 4 digits) <u>6957</u>	Effective Date <u>11/21/16</u>
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SECTION 2 PAYROLL ELECTION

- Direct Deposit** (Please complete Sections 3 and 5 below)
- Payroll Debit Card** (Please complete Sections 4 and 5 below)

SECTION 3 DIRECT DEPOSIT

ACCOUNT	<input checked="" type="checkbox"/> Update Bank Account
	Bank Name: <u>Green Dot Bank</u>
	Routing# <u>124303120</u>
	Account# <u>156317023154648620</u>
	Account Type: <input type="checkbox"/> Checking <input type="checkbox"/> Savings <input type="checkbox"/> Other _____

I understand and acknowledge that if I do not provide a voided check with this direct deposit form, I am responsible for any delays in payroll or extra costs incurred if the account number that I provide is incorrect.

Initial RR Date 11/21/16

- To help us avoid making an error, please attach a copy of a voided check. (a deposit slip will not work)
- If you change banks, do not close your old bank account until your direct deposit has started at the new bank, which may take 2 pay periods.

SECTION 4 PAYROLL DEBIT CARD (GLOBAL CASH CARD)

Federal law requires all financial institutions to obtain, verify, and record information that identifies each person who opens an account. In order to request a Payroll Debit Card for you, we must provide all of the following information that will enable the financial institution to identify you. If you do not submit a Direct Deposit/Payroll Debit Card Authorization, ESSG will provide the necessary information and issue you a Payroll Debit Card to pay your wages. For your protection, the financial institution may ask you to provide them additional identification information so they can verify your identity.

Except for the routing and account number, ESSG does not have access to any information regarding your Payroll Debit Card account or transactions. On your first payday, you will receive your new Payroll Debit Card, and a packet containing all of the terms and conditions. You will then sign acknowledging that you received the Payroll Debit Card and packet. Your Payroll Debit Card will be reloaded on each payday you receive wages.

CARDHOLDER INFORMATION (as you want your Payroll Debit Card to be issued)

First Name	M.I.	Last Name	Date of Birth
Street Address (PO BOX NOT ACCEPTABLE)			Social Security#
City	State	Zip	Cell Phone (mobile)

RECEIPT OF PAYROLL DEBIT CARD (to be completed when you pick up your Payroll Debit Card)

Payroll Debit Card Routing # <u>073972181</u>	Payroll Debit Card Account # _____
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I have received my Payroll Debit Card, welcome brochure, program fees, program terms, conditions, and disclosures. By activating my Payroll Debit Card, I am agreeing to the program terms, conditions, and disclosures that are included or made available to me from time to time from the financial institution. I authorize the financial institution to debit my Payroll Debit Card account for the fees described in the fee schedule that is part of the program terms, conditions, and disclosures.

Employee's Signature: _____ Date: _____

SECTION 5 AUTHORIZATION

I authorize ESSG to directly deposit my periodic wages/compensation payments, net of required tax withholdings, other required withholdings or authorized deductions, into my account(s) as designated above and to initiate, if necessary, debit entries and adjustments for any credit entries made in error to my account(s). *** E-mail is required for pay stub information.**

IMSERVINGGOD

*E-mail: IMSERVINGGOD@YAHOO.COM

this information will only be used to send your paystubs electronically

Employee's Signature: Reginald Reid Date: 11/21/16

REQUEST FORM: Follow your payment department or benefit provider's direct deposit enrollment process. You will need the following information to complete enrollment. If needed, you may cut out the following form and provide it to your payment department or benefit provider. Once you set up direct deposit, your pay or benefits will be automatically made to your card each pay period.

IMPORTANT: WIRE TRANSFERS NOT ACCEPTED.

Indicate the amount you want deposited per pay period.

Entire check amount

% of check

\$ per check
(Fixed dollar amount, such as \$350)

REGINALD REID
402 4TH ST SE
ROANOKE VA 24013-1404

LAST FOUR DIGITS OF CARD 7819

PAY TO THE ORDER OF **VOID**VOID**VOID**VOID**VOID**VOID**

VOIDVOID**VOID**VOID**VOID**VOID** DOLLARS

\$ **VOID**VOID**

124303120 15631702315464862
ROUTING NUMBER 17-DIGIT DIRECT DEPOSIT NUMBER*

*For security reasons, the Direct Deposit Number provided to enroll in Direct Deposit is intentionally different from your Card number. Use this number on your employer or payor's form.

By enrolling in Direct Deposit, you agree to the Direct Deposit Terms and Conditions noted below and authorize the payor to initiate credit entries to your Prepaid Card described above. The authorization will remain in effect until the payor has received written notification from you of its termination in such time and in such manner as to afford the payor and the Prepaid Card's issuing bank a reasonable opportunity to act on it. The Direct Deposit service usually takes two pay periods before funds are loaded onto your Card.

Visit WalmartMoneyCard.com for details about your Card

DIRECT DEPOSIT TERMS AND CONDITIONS: I understand that I have the option of receiving all or part of my wages, expense reimbursements, bonuses, and other employment-related payments ("Payments") from the Payor by electronic fund transfer to my prepaid stored value card ("Card") issued by Green Dot Bank ("Bank"). I authorize the Payor to make Payments to my Card by initiating electronic entries (and, if necessary, debit entries and adjustments for any credit entries) in error to my Card through the account described above. I understand that if I have arranged to have Direct Deposits made to my account at least once every 60 days from the same person or company, I can call (877) 937-4098 or visit WalmartMoneyCard.com to find out whether or not the deposit has been made. I understand that: (a) I may cancel this authorization at any time by sending a written notice to the Payor at least 5 business days in advance of any payment; (b) Payor may terminate this method of payment, with or without cause, at any time; (c) Payments made to my Card will be subject to the terms of my Card agreement with the Bank; (d) I may continue to receive Payments by check or (if applicable) Direct Deposit to a bank account until this authorization is processed and my Payments are added to my Card; and (e) funds from electronic Direct Deposits will generally be available on the day the Bank receives the deposit. (In case of transmission error or deposit irregularity, your ability to withdraw funds may be delayed beyond the first business day. Then the funds will generally be available within 5 business days after the deposit.)