

Rebekah Kowal

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Objective

Diligent and organized individual seeking a position to apply my keen attention to detail and strong organizational skills in managing inventory, coordinating shipments, and ensuring accurate and timely delivery of goods for your company.

Ability Summary

Employment History

05/2023 - 05/2024 **Detailing Manager**

Ev Royal, Calhoun, GA

- Directed and supervised a team of employees to ensure efficient workflow and high productivity.
- Managed inventory levels by conducting regular audits, restocking items as needed, and minimizing waste.

12/2020 - 05/2023 **Shipping Clerk**

Home Legend, Adairsville, GA

- Processed orders accurately and efficiently for timely fulfillment.
- Operated forklift equipment to transport materials and products within the warehouse.
- Followed established shipping procedures to ensure on-time delivery of packages.
- Performed quality control checks to verify products meet company standards.
- Managed inventory levels to support operational needs and prevent stockouts.
- Handled packages with care to prevent damage during shipping and receiving processes.

06/2018 - 12/2020 **LTO**

Apache Mills, Calhoun, GA

- Operated forklift safely and efficiently in warehouse setting.
- Managed and operated various types of machines to streamline production processes.
- Handled shipping and receiving tasks including loading and unloading shipments.
- Ensured quality control standards were met through regular inspections and testing.
- Managed inventory levels to optimize stock availability and minimize shortages.
- Handled packaging duties with precision and attention to detail.

Education History

Computer science

Associate's Degree

Community College Of Allegheny County, PA

Occupational Licenses, Certificates and Training

12/2029

LTO
OSHA

Honors & Activities

Additional Information

Detailed References