



Transfer Request

Employee Name: Rebecca Atem
Effective Date: ~~7/20/2026~~ 8/3/26
Current Shift/Dept.: 2nd North
Shift Requesting: 1st North
Employee Signature: Rebecca Atem

Office Use Only

CMG Approval: Kelsey Sikkink
Department Manager Approval: _____
Current Wage: \$15
New Wage: NA

Sep-11

HR Initials u
HR sent out job description u