

Ray Swanson

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To learn as much as I can, do the best work I am able to benefit both myself and my employer.

Quick, accurate worker with solid attention to details and what needs to get done

· dependable, outgoing and smart who loves to learn and better myself.

A leader and more importantly, a team player. Strong creative and analytical ability.

Work Experience

Shipper / Receiver / Forklift Specialist

Sonic.net - Santa Rosa, CA

February 2021 to July 2023

Key accomplishments include:

- Shipping fragile and expensive fiber optic modems.
- Working with technical support and sales to provide customer support when needed.
- Dealing with fast pace and constantly changing objectives.
- Making sure customer returns were correct, verifying serial numbers and models.
- Unloading trailers with forklift including large cable reels, super long pallets.
- Working with IT to make sure expensive shipment to and from employees goes smoothly.
- Redesigned how certain departments interacted with logistics to provide the most accurate information for both sides.

Warehouse / Forklift Operator

Cannacraft - Santa Rosa, CA

November 2020 to February 2021

Key accomplishments include:

- Reorganized the warehouse so it was more efficient to work in.
- Receiving incoming product, making sure the product was correct.
- Pulling orders in a timely manner so that production never ceased.

Forklift Operator

Innovative Molding - Cotati, CA

August 2018 to October 2020

Key accomplishments include:

- Forklift sit down / stand up (side shift and deep reach) certified.
- Dock setup for warehouse shipments.
- Staging WIP and setup for production.
- Helping WIP / dock setup find and fix discrepancies with inventory.
- Helping with cycle counts including downstacking pallets and using scissor lift to count inside of rack space.
- Driving and operations of forklifts through narrow corridors.
- Working variety of hours, primarily graveyard.

- Very fast paced environment with constantly shifting goals.

Warehouse Worker

Kala Brand Music - Petaluma, CA

March 2014 to August 2018

Key accomplishments include:

- Forklift sit down / stand up certified.
- Picking, packing and working with delicate stringed instruments.
- Unloading, loading of semi containers.
- Experience with ERP SAP system, Pacejet shipping software.
- Shipping both domestically and International, UPS, FedEx, and USPS.
- Receiving, both small and large shipments.
- Working with inventory to do cycle counts and find and fix discrepancies.

Picker

picker • Ingersoll Cutting Tools - Rockford, IL

July 2012 to August 2013

Key accomplishments include:

- Extensive packing skills with wide variety of parts and boxes of varying size and weights.
- Extensive picking skills, under a strict time table.
- Working with carbide rod.
- Erecting and disassembly of warehouse items.

Night Selector

loader • Shamrock Foods - Commerce City, CO

September 2011 to April 2012

Key accomplishments include:

- Selecting food products to be shipped out to various customers.
- Certified for use pallet jacks, electric pallet jacks, and industrial tuggers.
- Handling food items of varying weights, generally between 30-60 lbs but up to 150 lbs.
- Keeping good hygiene to prevent the cross contamination of meats and foods.
- Working long stretches of time generally 12-14 hours a day.

Education

East High School - Rockford, IL, US

June 2004

Skills

- Computer: Extensive hardware knowledge, hand-selected and built several computers for myself, friends and family. Able to deduce hardware-specific problems and fix them.
- Ability to multi-task.
- cloud networks
- Able to adjust to changing conditions.

- Networking (minimal)
- Computer: Adobe Photoshop, MS Office
- Working in all weather conditions.
- Excel
- Advanced problem-solving skills.
- PowerPoint (minimal)
- able to communicate through email
- Word
- Certified to use: Electric pallet jacks, pallet jacks, standup / sitdown forklifts (sideshift and deep reach)

Certifications and Licenses

Forklift Certification

First Aid Certification