Payroll/Status ⋎ Employment Agency Change Notice

CMG

Effective Date 5 / 10 / 21

Employee Olad Rahmo
        Last   First   Middle

Department Production (Op Checker)

Change(s)

	From	To (or New Hire)
___ Salary/ Wage	$ 15.25 Per hr	$ 16.00 Per hr
___ Other	$_____ Per _____	$_____ Per _____

Reason For Change(s)

☐ Demotion	☐ Merit Increase	☐ Rehired
☐ Dept. Transfer	☐ Probation Complete	☐ Resignation
☐ New Hire	☐ Promotion	☐ Retirement
☐ Layoff	☐ Reevaluation	☐ Transfer

☐ Other Excellent work, Op check, Any where in the
production line, Cover's for anyone, Stay longer
Explain reason for change: if need, let's give her 75 ¢
more Please.

Leave of Absence

☐ Educational	☐ Medical	☐ Personal
☐ Military	☐ Family Leave	

☐ Other Need to Keep Core employees in place

Comments: _____

Office Use Only:

Last 3 Pay Increase (Date, From/To Amount, & Reason):

Date: 3/29/21 From: $ 15 00 To: $ 15 25 Reason: merit

Date: 2/9/20 From: $ 1450 To: $ 15 00 Reason: merit

Date: 2/8/20 From: $ 14 00 To: $ 1450 Reason: review

Change Authorized By: _____ Date: 5 / 07 / 2021

Change Approved By RF: _____ Date: ___ / ___ / ___

Change Approved By Agency: _____ Date: ___ / ___ / ___

Employee Signature: _Rahmo_____ Date: 5 / 11 / 21