

Rachel Kimmitt

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970-818-0176

Information Technology Business Process Redesign Process Improvement Strategic Planning
Business Analysis Training Management and Delivery Auditing and Assessment
Business Relationship Management

Results-driven, innovative professional with strategic vision, detailed execution and extensive background managing customer relationships. High achieving, collaborative leader with track record of motivating teams.

Strong expertise in business process improvement and working across cross-functional boundaries. Extensive background managing complex multi-tier software solutions, user requirements gathering, leading design sessions.

Polished professional presentation skills with fluency in communicating to high profile internal and external clients.

Authorized to work in the US for any employer

Work Experience

Systems Analyst/Technical Lead

CITY OF FORT COLLINS UTILITIES IT - Fort Collins - Fort Collins, CO

February 2014 to Present

Project technical lead for high profile fast paced software project, managed progress of all IT departments and communicating results to technical and non-technical stakeholders

- Lead business analyst for software responsible for 40% of City's revenue stream with 35+ integrations

Regulatory Affairs Specialist

MEDTRONIC - Louisville, CO

2013 to 2013

Analyzed and communicated requirements and technical changes to determine regulatory impact of product changes on each marketing region.

Communications and Events Coordinator

ALTERMED - Fort Collins, CO

2012 to 2012

Website administrator and manager of advertisements and grants for a non-profit seeking to bridge the gap between alternative and traditional medicine.

Project Manager

FORT COLLINS MONTESSORI SCHOOL - Fort Collins, CO

2011 to 2012

Founding team of the Fort Collins Montessori Charter School

Project Manager//Technical Writer

CRASHBOXX - Fort Collins, CO

2011 to 2011

Content manager for the Crashboxx website to reflect new products and branding.

IT Business Analyst

AMGEN - West Greenwich, RI

2004 to 2006

- Project manager for the transition from legacy business system to SAP R3.
- Lead analyst and trainer for 300 Amgen ERP users spanning all departments.

Training Manager/Business Analyst

J.D.EDWARDS/PEOPLESOFT - Denver, CO

2000 to 2004

Managed training schedule, budget and resource allocation for client site training for all J.D.Edwards customers west of the Mississippi and east of Colorado successfully meeting 800% of our revenue goal

- Co-developed and instructed an employee and business partner curriculum for technical employees
- Programmed and designed highly complex cross-functional programs and reports

Education

MBA in Business Administration

University of Colorado - Denver, CO

Masters of Science in Information Systems in MIS

University of Colorado - Denver, CO

Bachelor of Arts in Architecture

Wellesley College - Wellesley, MA

Skills

- Gap analysis
- Telematics
- Change management
- Risk assessment
- Coaching
- Training
- Strategic planning
- Satisfaction
- Medical devices
- Biotechnology
- C programming
- Oracle SQL
- XML
- PMP

- Utility Billing
- Financial Software
- Requirements Gathering

Certifications and Licenses

Project Management Professional (PMP)

September 2006 to Present

Additional Information

AREAS OF EXPERTISE

- Strategic Planning & Development • Strategic Partnership Management
- Team Coaching • Gap Analysis
- Risk Assessment • Change Management
- Cross Functional Relationships • Stakeholder Management
- Customer Satisfaction & Service Delivery • Private and Public Sector

INDUSTRIES: Software, Technology, Utilities, Public Sector, Biotechnology, Medical Devices, Law, Telematics, Education, Training, Financial