

Rachel Capozzoli Branch  
222 Sierra Vista Dr  
Loveland, CO 80537  
303.818.8703  
rachcap.21@gmail.com

**Goal.**

Ability to work remotely. I want to continue giving my family the time and support they need while also helping my husband supplement our income. My availability would be Monday to Friday from 830A.M.-2P.M. but could possibly modify. I will still be full time care for my children on non-school hours.

**Bio.**

I spent my last 7 years raising children, moving across 4 states, whilst managing the household. Before children, I worked full time as a receptionist for 40 independent contractors and part time in retail sales.

- |                       |                  |                    |
|-----------------------|------------------|--------------------|
| ▪ Customer service    | Social Media     | Phones/Smartphones |
| ▪ Multitasker         | Sales            | Computers          |
| ▪ Presentable         | Hardworking      | Tablets            |
| ▪ Punctual            | Scheduling       | <b>Coachable</b>   |
| ▪ Attention to detail | <b>Adaptable</b> |                    |

**History.**

*2015-current Raising children, managing the household*

2013-2014 **BCBG Maxazria**– Park Meadows Mall Lone Tree, CO  
2013-2015 **Skye Salon and Spa** – Centennial,  
2012 **Kmart Corp.** – Laramie, WY  
2011 **City of Rawlins(Seasonal)** – **Rochelle Ranch Golf Course** – Rawlins, WY  
2008-2011 **Cappy’s Restaurant** – Rawlins, WY  
2007-2008 **Valley Foods** – Saratoga, WY

**2009 High School Diploma.**

**References**

Kam Scott 602.510.1110  
Katie Clegg 480.486.8620  
Jerry Carr 303.579.5457  
Katie Davis 606.232.9565  
Vanessa P. 303.263.1273

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