

Sergio Rubio
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Objective

I am a consistent, hard working, highly motivated person. I feel that I am friendly, outgoing and a dependable person. I feel it is crucial to demonstrate the importance of my job duties and expectations. I am looking to improve my position in the work force, expand my knowledge and skills. I am also looking to establish long term employment in a friendly environment.

employment History

Park Hill Golf Course; Denver, Colorado June 2006- Present

- worked as a dish washer from 2006-2007
- worked as banquet server from 2007-2008
 - set up for banquets and clean up during, before and after events
- promoted to banquet captain 2009-2011
 - maintaining order and assistance to staff during set-up
 - training of new staff
- promoted to banquet manager 2011 to Present
 - recruited, hired, supervised, scheduled, and motivated staff of 15+
 - daily use of computers for end of the day reporting

Education

West High School, Denver, Colorado High School Diploma, 2007

Skills

- Able to perform well in a fast-paced work environment.
- Ability to work a flexible schedule and weekends.
- Ability to listen, write, and speak effectively in both English and Spanish.
- Innovative problem solver who can generate workable solutions and resolve complaints.
- Team player ability to work well with others in a professional manner & excels at building trusting relationships with customers and colleagues.
- Willingness to learn, highly adaptable, positive, resilient, risk taker & open to new ideas.

REFERENCES

Available upon request