

**CORPORATE MANAGEMENT GROUP**

Employment Application

Office Hours: 9am-4pm Mon-Thur, 9am-3pm Fri

Office Number: 507-923-4955

Office Address: 3707 Commercial Dr. SW Rochester, MN 55902



4:13 @10am

**Applicant Information**

(APPLICANTS MAY BE TESTED FOR ILLEGAL DRUGS AND A BACKGROUND CHECK WILL BE COMPLETED)

Please fully complete pages 1-3

Full Name: (Last Name, First Name) TUNISON RUTHANN Date: April 11th

Address: (Street Address) 1706 45th St. N.W Apt 4 (Apt. /Unit #) \_\_\_\_\_

(City) Rochester (State) MN (ZIP Code) 55901

Phone: 715-937-7781 Email: RuthTunison1@gmail.com

Social Security No. 477-76-4181 Date Available: \_\_\_\_\_

Position Applied for: \_\_\_\_\_ Desired Salary: \_\_\_\_\_

Shift Available to work:  1st  2nd  3rd Employment desired:  Full-Time  Part-Time

Are you authorized to work in the U.S?  Yes  No

How did you hear about us? Indeed Referral Name: \_\_\_\_\_

If under 18, please list age: \_\_\_\_\_

Do you have responsibilities or commitments that will prevent you from meeting specified work schedules?  No  Yes

QA  
2N  
FT  
No concerns

Education				
Type of School	Name of School	Location (Complete Mailing Address)	Number of Years Completed	Major & Degree
High School	<u>Mayo Senior</u>	<u>Mayo Senior</u>		
College				
Bus. Or Trade School				
Professional School				

1700  
Weekends okay

Accept

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### Previous Employment

Company: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_ Supervisor: \_\_\_\_\_

Job Title: \_\_\_\_\_ Starting Salary: \$ \_\_\_\_\_ Ending Salary: \$ \_\_\_\_\_

Responsibilities: \_\_\_\_\_

From: \_\_\_\_\_ To: \_\_\_\_\_ Reason for Leaving: \_\_\_\_\_

May we contact your previous supervisor for reference?  Yes  No

### Previous Employment

Company: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_ Supervisor: \_\_\_\_\_

Job Title: \_\_\_\_\_ Starting Salary: \$ \_\_\_\_\_ Ending Salary: \$ \_\_\_\_\_

Responsibilities: \_\_\_\_\_

From: \_\_\_\_\_ To: \_\_\_\_\_ Reason for Leaving: \_\_\_\_\_

May we contact your previous supervisor for reference?  Yes  No

### Previous Employment

Company: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_ Supervisor: \_\_\_\_\_

Job Title: \_\_\_\_\_ Starting Salary: \$ \_\_\_\_\_ Ending Salary: \$ \_\_\_\_\_

Responsibilities: \_\_\_\_\_

From: \_\_\_\_\_ To: \_\_\_\_\_ Reason for Leaving: \_\_\_\_\_

May we contact your previous supervisor for reference?  Yes  No

*Manufacturing  
Subcontractors*

### Previous Employment

Company: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_ Supervisor: \_\_\_\_\_

Job Title: \_\_\_\_\_ Starting Salary: \$ \_\_\_\_\_ Ending Salary: \$ \_\_\_\_\_

Responsibilities: \_\_\_\_\_

From: \_\_\_\_\_ To: \_\_\_\_\_ Reason for Leaving: \_\_\_\_\_

May we contact your previous supervisor for reference?  Yes  No

I certify that my answers are true and complete to the best of my knowledge.

If this application leads to employment, I understand that false or misleading information in my application or interview may result in my release.

Signature: *Richard Jensen*

Date: *April 11th 23*

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**PLEASE READ CAREFULLY APPLICATION FORM WAIVER**

In exchange for the consideration of my job application by Corporate Management Group, Inc.,

I agree that:

Neither the acceptance of this application nor the subsequent entry into any type of employment relationship, either in the position applied for or any other position, and regardless of the contents of employee handbooks, personnel manuals, benefit plans, policy statements and the like as they may exist from time to time, or other company practices, shall serve to create an actual or implied contract of employment, or to confer any right to remain an employee of Corporate Management Group, Inc. (CMG), or otherwise to change in any respect the employment-at-will relationship between it and the undersigned, and that relationship cannot be altered except by a written instrument signed by an officer of CMG. Both the undersigned and CMG may end the employment relationship at any time, without specified notice or reason. If employed, I understand that CMG may unilaterally change or revise their benefits, policies and procedures and such changes may include reduction in benefits.

I authorize investigation of all statements contained in this application. I understand that the misrepresentation or omission of facts will result in my disqualification from consideration for employment or, if discovered after I begin employment, will result in my termination. I hereby give CMG permission to contact schools, all previous employers (unless otherwise indicated), references and others and hereby release CMG from any liability as a result of such contact.

I understand that a comprehensive background check may be conducted to determine my eligibility for hire by CMG. This may include but is not limited to, investigations of criminal and/or conviction records, driving records and/or a drug screen test as required by clients, government regulations or by CMG policies.

I release CMG and other persons or entities from any claims that might be based on CMG's decision to conduct a background check.

I understand that, in connection with the routine processing of your employment application, CMG may request from a consumer reporting agency an investigative consumer report including information as to my credit records, character, general reputation, personal characteristics and mode of living. Upon written request from me, CMG will provide me with additional information concerning the nature and scope of any such report requested by it, as required by the Fair Credit Reporting Act.

I further understand that my employment with CMG shall be probationary for a period of ninety (90) days and further that at any time during the probationary period or thereafter, my employment relationship with CMG is terminable at will for any reason by either party.

Signature of applicant Ruthann Turison Date: April 11<sup>th</sup>

# CMG Preliminary Questions



Name: Ruthann Tunison

Date: April

### Please Mark Yes or No

1. If hired are you willing to take a drug test?  Yes  No

2. Do you have any known food allergies to soy, wheat, peanuts, or milk? Yes  No

3. Are you able to work with pork?  Yes  No

Strawberries

### Please Mark Your Preferred Position

4. Which plant do you prefer? South North

5. What shift to you prefer? 1st 2nd 3rd

Have you ever been convicted of a crime? Yes  No

Explain

Incident physical fight with a boyfriend  
which I am not with anymore, he lives  
in Wise

Employee Signature

Ruthann Tunison

Interviewer Signature

Kelly M. Smith

# Ruthann Tunison

Rochester, MN

ruthanntunisonyzf85\_z4o@indeedemail.com

+1 715 937 7781

## Work Experience

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### **Cook**

ELIOR GROUP - Rochester, MN

October 2022 to Present

- Quality and portion control
- Food preparation
- Creative food presentation
- Maintaining kitchen
- Ensuring food is stored properly
- Following safe food handling policies, procedures and recipes

*Mentor  
Care*

### **Culinary Specialist**

Stoney River Assisted Living/Stoney River Memory Care - Marshfield, WI

November 2019 to October 2022

- Prepare meals with a focus on quality, taste, appearance and in accordance with planned menus.
- Serve food in accordance with established portion control procedures.
- Ensure meals are served and delivered in a timely fashion and at appropriate temperatures.
- Assign, as required, duties of culinary staff and provide coverage within the culinary department on a daily basis.
- Help create positive customer experiences by preparing food for and actively supporting all special events held within the community.

### **Cook**

NUTZ DEEP - Marshfield, WI

February 2018 to September 2019

- Cooked meals in a high paced environment
- Prepared quality large quantities of food for events
- Kept a clean and organized workstation
- Worked closely with others in a team environment

### **Cook**

Aster Adult Assisted Living - Marshfield, WI

March 2016 to September 2019

- Prepared all daily meals
- Followed kitchen cleaning and sanitizing protocols
- Worked cohesively in a team environment

## Education

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### **Associate's degree in General Studies**

University of Minnesota-Duluth - Duluth, MN

## Skills

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- Kitchen Management Experience
- Culinary Experience
- Food Handling
- Food Safety
- Cooking
- Banquet Experience
- Catering
- Food Preparation
- Labor Cost Analysis
- POS
- Host/Hostess
- Meal Preparation
- Restaurant Experience
- Kitchen Experience
- Menu Planning

DRIVER LICENSE  
REGULAR

USA  
WISCONSIN

NOT FOR  
FEDERAL  
PURPOSES

4d 7525-7256-0557-03  
1 TUNISON  
2 RUTHANNE

8 7895 STATE HIGHWAY 80  
MARSHFIELD, WI 54449



15 SEX F 16 HGT 5'-03"  
17 WGT 170 lb 18 EYES BLU  
19 HAIR BLD 4a ISS 08/15/2016  
3 DOB 02/17/1960 4b EXP 02/17/2025  
9a END NONE 5 DD .OTERN2016081513500607

*Ruthanne Tunison*  
FEB 60

DONOR

# Social Security Administration

## Important Information

Social Security Administration  
SOCIAL SECURITY  
SUITE 100  
2443 CLARE LN NE  
ROCHESTER, MN 55906-8419  
Date: March 30, 2023

RUTHANN EUNICE TUNISON  
1706 18TH AVE NW APT D  
ROCHESTER, MN 55901-1618

This is a receipt to show that you applied for a Social Security card on March 30, 2023. You should have your card in about 2 weeks. Any document(s) you have submitted are being returned to you with this receipt.

If you do not receive your Social Security card within 2 weeks, please contact us and have this receipt available. To protect your privacy, we will not disclose a Social Security number over the telephone.

The Social Security Administration is required by law to limit replacement Social Security cards to three per year and ten per lifetime. Do not carry your Social Security card with you. Keep it in a safe location, not in your wallet.

### Need More Help?

1. Visit [www.ssa.gov](http://www.ssa.gov) for fast, simple and secure online service.
2. Call us at 1-800-772-1213, weekdays from 8:00 am to 7:00 pm. If you are deaf or hard of hearing, call TTY 1-800-325-0778. Please mention this letter when you call.
3. You may also call your local office at 877-405-3631.

SOCIAL SECURITY  
SUITE 100  
2443 CLARE LN NE  
ROCHESTER, MN 55906-8419

How are we doing? Go to [www.ssa.gov/feedback](http://www.ssa.gov/feedback) to tell us.

Field Office Manager