

Jade Cruz Quinn

Contact

ADDRESS

712 Fourmile Canyon Drive
Boulder, CO 80302

PHONE

(818) 823-3002

EMAIL

jadecquinn@gmail.com

LINKED-IN PROFILE

[linkedin.com/in/jadecruzquinn](https://www.linkedin.com/in/jadecruzquinn)

Profile

OBJECTIVES

Serve a company whom I fundamentally respect while allowing my creativity to flourish; seize every opportunity for learning and growth.

Experience

WRITER/RESEARCHER, VIM, INC.; BOULDER, CO — SEPTEMBER 2012-OCTOBER 2012 (2 MONTHS)

Marketing; content writing and editing; SEO; social media; event planning; administrative duties; time management and multi-tasking; conscious business and community development.

REPLENISHMENT TEAM, MICHAELS ARTS & CRAFTS; SUPERIOR, CO — JULY 2012-PRESENT (4 MONTHS)

Display design and arrangement.; stocking; organization; quickness and efficiency; previous cash-handling and register experience.

PLANNER/ORGANIZER, SANTA CLARITA ORGANIZATION FOR PLANNING AND THE ENVIRONMENT (SCOPE); SANTA CLARITA, CA — MARCH 2012-MAY 2012 (3 MONTHS)

Non-profit; event planning and executing; community outreach requiring extensive communication skills; petitions; environmental responsibility.

BAGGER, SPROUTS FARMERS MARKET; VALENCIA, CA — FEBRUARY 2012- MAY 2012 (4 MONTHS)

Customer service; knowledge of nutrition, supplements, and holistic living; multi-tasking; teamwork.

COUNSELOR, NORTH VALLEY FAMILY YMCA; NORTHRIDGE, CA — MAY 2008-JULY 2011 (3 YEARS, 2 MONTHS)

Child care and development; leadership; team-building; event planning; time management; nature education.

Education

NAROPA UNIVERSITY — BOULDER, CO

Jack Kerouac School of Disembodied Poetics

Junior, BA Writing & Literature program; minor in Religious Studies and Contemplative Psychology

Accomplishments

PUBLICATION

Quinn, Jade Cruz. "We should know what we're eating." *The Signal*. 3 May 2012:A4. Print and web.

PAPER PRESENTATION

"The Mystique of Marie Antoinette," *Writing Matters Conference*, College of the Canyons, April 27, 2012.

Skills

PLATFORMS

Mac OS X, Windows

PROGRAMS & APPLICATIONS

Microsoft: Word, PowerPoint, Excel

Apple: Pages, Keynote, Numbers, iMovie

Adobe: Photoshop

Social Media: Twitter, Facebook Fan Pages, YouTube, Tumblr

Prezi

LANGUAGES

English: Native Language

French: Advanced Reader and Writer, Intermediate Listener and Speaker

TRAINING

Heart Saver First Aid Certification, American Heart Association, May 23, 2010

Child Abuse Prevention Training, Praesidium, Inc., May 2008 and May 2011

Referrals

Available upon request.