

Qeiasha Washington Walker

PCA CERTIFIED

Minneapolis, MN 55415

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Willing to relocate to: Minneapolis, MN - Minneapolis, MN - Minneapolis, MN

Authorized to work in the US for any employer

Work Experience

Manager

Duke Cast LLC - Minneapolis-Saint Paul, MN

November 2018 to Present

Personal assistant to CEO , manger of operations, housekeeping, communications and marketing, appointment setter , book keeper

Pharmacy Technician

Prime Therapeutics - Edina, MN

November 2018 to February 2019

Handling PHI

providing top quality customer care with many clients (hospitals & pharmacies & patients)

Processing requests via computers Dual monitor experience

attention to detail

contract job

Caribou Coffee and bagel

Cashier - Minneapolis, MN

August 2018 to October 2018

Customer Service Representative

PerformTel LLC - Hopkins, MN

April 2017 to December 2017

Telecommunications

Customer Service

Arc value village - Brooklyn Center, MN

June 2016 to August 2016

Internship , paid training with over 500 hours in volunteer services.

Hair Stylist/Receptionist

bellas - Crystal, MN

July 2012 to February 2013

Responsibilities were doing hair checking in clients and cleaning

Accomplishments high school graduate also mother to a handsome healthy baby boy

Skills Used

Common sense

Education

High school diploma

penn foster - Houston, TX

2015 to 2015

n/a in general

cooper senior high school - New Hope, MN

2010 to 2014

Skills

Cleaning, retail sales, cooking, Customer Service (Less than 1 year)

Certifications/Licenses

PCA

May 2017 to May 2018