

PAYROLL CHANGE REPORT

Today's Date: <u>9/1/2024</u>	Effective Date: <u>9/29/2024</u>
Hire Date: <u>9/28/2023</u>	Hours Worked: <u>12 month</u>
Employee's Name: <u>Philip Lokwang</u>	
Department: <u>Sanitation</u>	

	CHANGE (\$)	FROM	TO
X	Rate	\$17.00	\$17.50
	Shift Differential	\$1.50	\$1.50
	Total	\$18.50	\$19.00

REASON (S) FOR THE CHANGE (S)							
	Seniority Increase (Circle One)	60 Day	6 Month	1 Year	18 Month	2 Year	Annual
	Merit Increase						
	Other-Job Transfer/Promotion Increase						

ADDITIONAL COMMENTS

Authorized by: _____ (Department Manager)	Date: _____
Guideline verified: <u>Adri Hausar</u> (Human Resources)	Date: <u>9-3-24</u>
<u>Albert De la Cruz</u> (Plant Manager)	Date: <u>9-3-24</u>

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