

Pedro Ortiz Diaz

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Professional Summary

| Seeking a position as an Automotive Mechanic using car repairing experience and Certification to provide the best service to its customers.

Authorized to work in the US for any employer

Work Experience

Auto Technician

MAGNOLIA AUTOMOTIVE-Bayamón, PR

2010 to 2018

Auto Technician/Mechanic

- Responsible for conducting inspection on all vehicles after work was completed
- Independently perform routine maintenance and repair of foreign and domestic vehicles
- Interpreted technical specifications, provided leadership to other mechanics to increased repair accuracy, minimizing lost time, and ensured safety and compliance
- Self-taught about new procedures and technology in relation to my profession

TOTAL AUTO CARE-San Juan, PR

2005 to 2010

00927

- Managed day-to-day schedule and operations of repair shop
- Maintained strong focus on quality workmanship and customer service
- Evaluated accuracy of diagnostics and approve recommended repairs

Complete records, warranty documentation

- Ensured proper maintenance of tools and equipment
- Conducted automotive inspections, diagnostics, and repairs on European imports to include engines, transmissions, differentials, brakes, clutches, starts, axles, steering gears, carburetors, fuel systems, cooling systems, and other mechanical and electrical systems
- Maintain accurate hours and repair records
- Communicated effectively in English and Spanish, both verbally and in writing, with co-workers and customers.

Education

DIESEL & AUTO MECHANIC SCHOOL - Jacksonville, NC

1975 to 1977

Colegio de Tecnicos y Mecanicos Automotrices de PR

Skills

- Highly skilled in troubleshooting problems including electrical, diagnostics,
- ABILITIES
- automotive computer systems. Experience on diagnostic and repair of domestic and foreign vehicles. Demonstrated ability to perform preventative automotive maintenance, hands-on in all mechanic services.
- SKILLS
- Brake Repair
- Oil Change
- Automotive Diagnostics
- Low Voltage
- Suspension
- Vehicle Maintenance
- Diesel Engine Repair
- Blueprint Reading
- Mechanical Knowledge
- Tire Service
- Welding
- Alignment
- Service Technician Experience
- Equipment Repair
- Lawn Care
- Landscape Maintenance
- Stocking