

Paul Miele

Inventory Control Coordinator, Service Operations Supply Chain

Billerica, MA 01821

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- Proven track record in Service Supply Chain Operations to include call center, parts fulfillment, inventory control, reverse logistics and repair scheduling.
- Managed inventory reconciliation for over \$ 12M in Service parts globally.
- Supported Reverse Logistics group to include disposition of repairable parts to repair vendors and inhouse repair cells.
- Coordinated physical inventory activity for over 300 Field Engineers with approx \$4M inventory of trunk stock. Maintained an average of 95% inventory accuracy across 600 inventory locations.

#readytowork

Willing to relocate: Anywhere

Authorized to work in the US for any employer

Work Experience

Inventory Control Coordinator, Service Operations Supply Chain

Hologic, Inc - Marlborough, MA

October 2000 to February 2019

- Inventory analysis to provide guidance for right sizing parts inventory to support \$ 400M in Service Contract Revenue.
- Quarterly review of excess and obsolete inventory for disposition.
- Monthly metrics on inventory accuracy.
- Managed physical inventory activity for \$ 8M in 3PL inventory across the US, Australia and Hong Kong, achieving 98% accuracy rate YOY.
- Provided ongoing inventory management training to 300+ Field Service Technicians supporting our US Installed Base.
- Assisted in field implementation of FCOs and FMI's.
- Provided monthly and quarterly inventory metrics across 750 Service locations.

Logistics Administrator

Service Operations Logistics

April 2007 to January 2019

Education

High school or equivalent

Skills

- Employee resource group (Less than 1 year)
- Enterprise resource planning (Less than 1 year)
- Erp (Less than 1 year)
- Inventory (10+ years)
- Microsoft office (10+ years)
- Ms office (Less than 1 year)
- Oracle (10+ years)
- Logistics (10+ years)
- shipping (5 years)
- Excel (10+ years)
- Shipping And Receiving (10+ years)
- Typing (10+ years)
- Word (10+ years)
- Shipping Receiving
- Inventory Control
- Inventory Management
- Inventory Clerk
- SAP
- Supply Chain
- Procurement
- Time management
- Microsoft Excel
- Warehouse experience
- Basic math
- Customer service

Assessments

Scheduling — Highly Proficient

April 2019

Measures a candidate's ability to cross-reference agendas and itineraries to avoid conflicts when creating schedules.

Full results: [Highly Proficient](#)

Attention to Detail: Inventory — Highly Proficient

June 2019

Measures a candidate's ability to apply systematic processes for managing and storing products and merchandise.

Full results: [Highly Proficient](#)

Warehouse Shift Leader — Completed

August 2020

Supervising warehouse staff and maintaining safety and security standards

Full results: [Completed](#)

Indeed Assessments provides skills tests that are not indicative of a license or certification, or continued development in any professional field.