

# Paul Kitka

Arvada, CO 80003

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Authorized to work in the US for any employer

## Work Experience

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### **Telemarketer**

eMortgage Funding - Troy, MI

September 2022 to Present

Cold calling homeowners looking to refinance their homes & pulling equity from their property, transferring interested callers to our Licensed Loan Officers & never taking no for an answer in sales !

### **Operator**

Lippert Components - Sterling Heights, MI

November 2021 to Present

Working in an assembly line , following safety guidelines & rules according to the factory policy, programming & testing parts , soldering & visually inspecting parts before passing them , moving boxes from inventory building to the warehouse , applying components onto motherboards & passing them into a solder wave to mold the components onto the board with the SMT parts , cleaning my work station & working as a team

### **Kohl's Associate**

Kohl's - Sterling Heights, MI

August 2021 to October 2021

I worked overnights , unloading trucks , sorting inventory by departments , folding & hanging clothes , counting inventory & working as a team , I left due to finding a better opportunity at my current job

### **Kroger Associate**

Kroger - Clinton Township, MI

August 2019 to May 2021

For half a year I worked in the bakery . Baking cookies , pies , decorating cakes , and also prepping food/ baked goods. Unlocked trucks , breakdown many 8 foot pallets pull of stock and sort boxes , some might having more than 1400. Stocking and conditioning the shelves and isles , cleaning , giving good customer service , and even worked overnights for a year

- Operated cash register
- Oversaw vendor relations

### **Sales Associate**

Dollar General - Clinton Township, MI

January 2019 to August 2019

Same as kohl's , but more of a slower pace.

## **Sales Associate**

Kohl's

August 2018 to January 2019

At Kohl's I worked in the home and shoe department . I worked the register, zone and recovered my departments , give great customer service with a smile , bringing customers back with satisfaction, stock and clean , call other stores to see if an item is in stock for a customer that we didn't have , getting products from the stock room if available for a customer that isn't on the sales floor , being an overall great worker

## Education

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### **High School Diploma**

Madison Prepatory High School - Warren, MI

August 2017 to May 2018

### **High school or equivalent**

## Skills

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- Physical Activity (10+ years)
- Sales
- Cashiering
- Retail Sales
- Cash Handling
- Merchandising
- POS
- Serving Experience
- Upselling
- Pricing
- Kitchen Experience
- Cleaning Experience
- Cake Decorating
- Assembly
- Machining
- Packaging
- Telemarketing
- Power tools

## Certifications and Licenses

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### **Culinary Arts**

August 2019 to January 2020

I practiced safe food practices , baked cookies , pies , donuts/bagels , cut brownies , packaged multiple baked items , decorated cakes , cleaned & conditioned the bakery department