

Paul Jones

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(763) 732-2982

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Energetic professional oriented person who seeks to provide a safe environment for people to live, and promotes good communication between residents and maintenance crew. Well trained in multiple home improvement areas. Excellent in time management and taking direction from others.

EXPERIENCE

2018-2020

Maintenance Technician, KJ Management

Maintaining safe living environments for tenants by keeping appliances in working order, also fixing and maintaining boilers for heat during winter

2014-2018

Commercial Roofer, Diverse Construction

Obtained journeyman status

Removal and replacement of hot tar and rubber roofs on commercial buildings

2007-2014

Commercial Roofer, Central Roofing Co.

Removal and replacement of hot tar and rubber roofs on commercial buildings

2004-2007

Maintenance and renovation technician, Classic Real Estate

Basic maintenance and renovations after the purchase of foreclosed houses

EDUCATION

1998-1999

GED, Job Corps – Golconda, IL

Obtained Carpentry certificate

SKILLS

- **Excellent Communicator**
- **Excellent Leadership Skills**
- **Maintaining mechanical equipment**
- **Light plumbing work**
- **Electrical/ wiring**
- **Boiler and Water heater maintenance/repair**
- **Apartment turns/ maintenance**
- **Flooring repairs and up keep**
- **Proficient with many types of tools**