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## INVENTORY/WAREHOUSE PROFESSIONAL

I am an experienced and reliable professional with over 25 years experience in product manufacturing, quality and shipping and receiving activities. I have utilized my skills and knowledge in a variety of different industries and disciplines, while functioning as a warehouse lead I have managed and directed quality and process improvement teams to increase warehouse efficiencies.

- Shipping Operations
- Receiving Operations
- Phones, paging, copies, computers
- Warehouse Material Quality Assurance
- Warehouse Planning
- Licensed fork lift operation

### SKILLS

- Skilled in Electro-Mechanical systems, focusing in auto mechanics.
- Electro-Mechanical systems-Hydraulics, pneumatics, fuel systems, air frame repair and avionics
- Auto repair: electrical and mechanical automotive systems and repair

### TRAINING

- Aviation Structural Mechanics and Avionics – US Navy, air frame repair
- Colorado AeroTech-Aviation Jet Mechanic
- OSHA Warehouse Safety Training/Certification -Forklift, Chemicals, Conveyers, Storage Systems.

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### BACKGROUND

Case Logic, **Inventory Control Lead**, Longmont, CO.

1991 – 2009

- Quality Control - Initiate non-conformance documentation for damaged/incorrect materials (parts)/certification from vendor/subcontractor
- Inspected for damaged goods or materials adjust damages or shortages and rectifying system variances.
- Trained personnel in operations, equipment, corporate & OSHA requirement.
- Verify physical count of material throughout the warehouse (multiple location system)
- A Back-up for Receiving and Shipping as needed.

Case Logic, **Receiving Clerk Lead**, Boulder, CO.

- Knowledge of Receipt, Supplies and Material.
- Verify the accuracy, record and check quantity and quality of goods received for conformity to PO specifications
- Perform cycle counting as required

Case Logic, **Shipping Clerk**, Boulder, CO.

- Performed data entry into the AS400 business system for Shipping/Receiving group.
- Prepared all necessary shipping documents such as labels and packing list.
- Verification of accurate orders, quality and package list prior to shipment.
- Knowledgeable in records, goods shipped, manifests, and bill of lading.
- Packaged equipment for transportation to customers/vendors
- Able to respond to customer inquiries

Tracor Aviation, **Instrumentation and Structural Mechanic**, Santa Barbara, CA. 1990 – 1991

- Rebuilding/updating 747 removing and replacing instrumentation, modifications to air frame.
- *Program cancellation*

Colorado AeroTech-Aviation **Structural/Jet Mechanic**, Broomfield, CO. 1988 – 1990

Head Sports, Inc., **Paint/Finishing Lead**, Boulder CO 1978 – 1988

- Mixing and spraying lacquer products.
- Sanding and finishing fiberglass products.
- Familiar with paint booth safety and maintenance.
- Familiar with respirators.
- Familiar with manufacturing and build documentations.

U.S. Navy Aviation Power Plant Mechanic 1974 – 1978

## **EDUCATION**

### **Boulder Valley Vocational Technical School**

-1000 hour certificate in Auto Mechanics

### **High School**

-Fairview High School, Boulder Colorado